

**ROCKVILLE CENTRE PUBLIC LIBRARY**  
**Special Board of Trustees Meeting**  
**February 9, 2023**  
**Minutes**

**PRESENT**

Present were Trustees Rebecca Nothel, Melissa Sorvillo, Nadine Kelly, Michael Lucchesi and Meryl Sussman. Also present were Catherine Overton, Library Director, Susan Finck, Assistant Director and audience members.

**CALL TO ORDER**

The special meeting was called to order at 7:04 pm by Board President Nothel to discuss capital improvements planning.

**COMMITTEE REPORT**

Members of the Building and Finance Committee, Meryl Sussman and Michael Lucchesi, along with Ms. Overton and Ms. Finck reviewed possible capital improvement projects with the Board members. They discussed the planning process, funding, grants, and seeking professional advice.

After discussion, on a motion made by Ms. Sorvillo, seconded by Ms. Kelly, the Board voted unanimously to solicit a quote from John A. Grillo, Architect to perform a building assessment and prepare a five-year facilities plan, to serve as a starting point for future decisions.

**ADJOURNMENT**

The meeting was adjourned at 7:37 p.m. on a motion made by Ms. Kelly, seconded by Ms. Sussman and unanimously approved.

Respectfully submitted,

*Catherine Overton*

Catherine Overton  
Secretary Pro-Tempore