

ROCKVILLE CENTRE PUBLIC LIBRARY

Board of Trustees Meeting

May 22, 2024

7:00 pm

Agenda

- 1) Call to Order
- 2) Approval of the Minutes of April 14, 2024 Board Meeting
- 3) Approval of the Minutes of Special Board Meeting of April 30, 2024
- 4) Approval of the Minutes of the May 7, 2024 Final Budget Hearing and Candidates Forum
- 5) Financial Report
- 4) Announcements
- 5) Correspondence
- 6) Committee Reports
 - a) Budget and Finance
 - b) Personnel
 - c) Facilities and Technology
 - d) Policy
- 7) Director's Report
 - a) Unfinished Business
 - 1) Main Floor Refurbishment
 - 2) Elevator Pit Groundwater Seepage
 - b) New Business
 - 1) Legislative Aid
 - 2) Long Island Attractions Discounted Tickets
 - 3) Board Meeting Dates for July and August
- 8) Assistant Director's Report
 - a) Building Survey
 - b) Library of Things
 - c) Collections Acquisition & Management Project
- 9) Opportunity for Board Members
- 10) Audience Items
- 11) Executive Session
- 12) Return to Open Session
- 13) Adjournment

ROCKVILLE CENTRE PUBLIC LIBRARY
Board of Trustees Meeting
April 16, 2024
Minutes

PRESENT

Present were Trustees Melissa Sorvillo, Nadine Kelly, Meryl Sussman, Michael Lucchesi and Michael Ludwig. Also present were Catherine Overton, Library Director, Susan Finck, Assistant Director, Priscilla Tringali, Clerk of the Board and audience members.

CALL TO ORDER

The meeting was called to order at 5:05 p.m. by Board President Sorvillo.

PRELIMINARY BUDGET HEARING FOR FISCAL YEAR 2024–2025

The Board and Ms. Overton reviewed the Preliminary Budget with audience members. The tax levy is under the New York State mandated tax cap of 2.5%. The tax levy is \$4,000,487. The estimated annual increase for the average Rockville Centre household is \$13 or \$1.08 per month.

After discussion, on a motion made by Ms. Kelly, seconded by Mr. Lucchesi, the Board voted unanimously to accept the Rockville Centre Public Library Proposed Budget for Fiscal Year 2024–2025 in the amount of \$4,097,287 for placement on the ballot for the Budget Vote. The vote is to be held on Tuesday, May 21, 2024 at South Side High School.

APPROVAL OF MINUTES

On a motion made by Ms. Sussman, seconded by Mr. Ludwig, the Board voted unanimously to approve the minutes of the March 14, 2024 Board Meeting.

FINANCIAL REPORT

On a motion made by Mr. Ludwig, seconded by Mr. Lucchesi, the Board voted unanimously to approve payroll checks, vouchers, NYS-DCP payments, FICA/MED & EFT payments, New York State tax payments, Accu Data Corp ACH Debit Payments, electronic federal tax payments, and checks in payment of bills as presented to the Board in the financial packet. All items on the warrants were reviewed by all Board Members, the Library Treasurer and the Library Director prior to the Board Meeting.

Payroll

3/28/24	Check #	\$0.00
	Vouchers # 6372227 – 6372271	\$51,297.12
	NYS-DCP ACH Debit Payment	\$4,319.20

	FICA/MED & EFT Payment	\$18,345.64
	New York State Tax EFT	\$2,992.90
	Accu Data Corp ACH Debit Payment	\$267.67
4/11/24	Check #	\$0.00
	Vouchers # SEE ATTACHED	\$62,691.12
	NYS-DCP ACH Debit Payment	\$4,538.35
	FICA/MED & EFT Payment	\$21,360.00
	New York State Tax EFT	\$3,459.52
	Accu Data Corp ACH Debit Payment	\$246.95

Approval of Checks in Payment of Bills

General Fund

3/28/24	Check # 23520 – 23557	\$29,027.67
3/31/24	RIR	\$2,977.84
4/11/24	Check #23558 – 23613	\$56,933.35

Approval of Checks in Payment of Bills

Capital Fund

3/28/24	Check # 1069	\$44,300.00
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Voided Checks - Capital Fund

3/14/24	Check # 1068	\$44,300.00
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ANNOUNCEMENTS

The Library received \$10,000 in Bullet Aid from Senator Kevin Thomas. The funds will be used to upgrade and modernize the group study rooms with new furniture and the installation of white boards and monitors.

CORRESPONDENCE

- Suggestion box notes were reviewed and discussed by the Board members.
- Councilwoman Laura Ryder thanked the Library for hosting the Town of Hempstead's Narcan training on March 14.
- Rosemary Perrone commended the Staff and Administration for a job well done.
- Gina Staffa complimented the Staff on their excellent customer service.

COMMITTEE REPORTS

- Budget and Finance – The Committee reviewed the proposed transfer of funds under New Business.
- Personnel – None
- Facilities and Technology – The Committee meeting on April 11 was discussed under Unfinished Business.
- Policy – None

DIRECTOR'S REPORT

Ms. Overton reviewed her written report with the Board.

UNFINISHED BUSINESS

Main Floor Refurbishment

The Board approved the color scheme for the Main Reading Room at the March meeting. John Grillo's office is developing a rendering of the proposed work in the room. A proposal for painting under the School District's Nassau/BOCES contract was submitted for the Board's consideration along with options for a work schedule. Ms. Overton solicited a proposal for the carpet installation under the Nassau/BOCES contract or prevailing wage. She will submit the proposal to the Facilities and Technology Committee.

After discussion, on a motion made by Ms. Kelly, seconded by Ms. Sussman, the Board voted unanimously to accept the proposal of RJ Painting to paint the Main Reading Room in the amount of \$40,548.50. The work will be completed over Mother's Day weekend during times the Library is closed.

NYS Public Library Construction Grant Projects

- Meeting Room: Awaiting SED approval.
- Rear Entrance Vestibule: Chris Hunt, John Grillo Architects, advised that an increase in the budget for this project is necessary. The initial estimate was \$295,000 and was approved by the Board at the March 14, 2024 meeting. The revised estimate is \$355,699. Both budgets include an 18% contingency fund.

After discussion, on a motion made by Mr. Ludwig, seconded by Mr. Lucchesi, the Board voted unanimously to authorize an increase of the estimate from Chris Hunt, John Grillo Architects from \$295,000 to \$355,699 which includes an 18% contingency fund and to proceed with the project.

The office of John A. Grillo submitted an invoice of \$6,028.80 for the schematic and design phase of the rear entrance vestibule project. Approval for payment is requested; the invoice was given to the Board prior to the meeting for its review.

After discussion, on a motion made by Ms. Sussman, seconded by Mr. Ludwig, the Board voted unanimously to approve the payment of \$6,028.80 to John Grillo Architects for the schematic and design phase of the project.

- HVAC equipment: Awaiting the mechanical engineer's evaluation of the equipment.

NEW BUSINESS

Transfer of Funds

As of March 24, the TD Bank Checking balance was over \$2,000,000. The TD Savings account has an APY of 3.8% and the TD Checking account has an APY of 2.93%. The Business Office and Treasurer recommend transferring \$1,000,000 from checking to savings to take advantage of the higher rate. Additionally, as the Library continues to pay all vendor invoices from Flagstar Checking, a recommendation was made to transfer \$500,000 from the TD Checking account to the Flagstar Money Market via check as the combined funds of the Flagstar Money Market and Checking are below \$300,000. The monthly tax receipts of \$325,000 are deposited into the TD Checking account, preventing any shortage of funds.

After discussion, on a motion made by Ms. Kelly, seconded by Mr. Ludwig, the Board voted unanimously to transfer \$1,000,000 from TD Bank Checking to TD Bank Savings and to transfer \$500,000 from the TD Checking account to the Flagstar Money Market. All of these funds are collateralized.

Elevator Pit Groundwater Seepage

Water is seeping into the elevator pit. This has been attributed to an elevated water table. The custodians have been pumping a substantial amount of water from the pit. Ms. Overton solicited advice from Chris Hunt, Sal Pepitone (ACL) and Noble Elevator regarding this matter. Waterproofing grout injections and/or a sump pump were under consideration. Mr. Hunt received a proposal from Crown Watertight Inc. to perform chemical grout injections in the elevator pit for a fee of \$4,800 per day. Mr. Hunt advised that two days may be needed to waterproof the pit.

After discussion, on a motion made by Mr. Lucchesi, seconded by Mr. Ludwig, the Board voted unanimously to approve waterproofing grout injections to be performed by Crown Watertight Inc. at a cost of \$4,800 for the first day, with a total not to exceed \$9,600 if the work requires a second day. The Board questioned the length of the warranty for the work. Due to noise and odor, the Board approved closing the Library as needed for work to be performed.

Congressional Funding for Libraries for Fiscal Year 2025

Called Community Project Funding in the House and Congressionally Directed Spending in the Senate, this program provides federal funding for specified local projects.

- Community Project Funding (CPF)
The Library submitted a request to Congressman Anthony D'Esposito for funding to improve the Library's rear entrance by constructing an interior vestibule.
- Congressionally Directed Spending
The Library submitted an application to both Senators Schumer and Gillibrand and Congressman D'Esposito requesting funding for a full replacement of the parking lot including EV charging stations. This is one of the costlier projects from the Five-Year Plan.

MISCELLANEOUS

Personnel

- Anna Spagnolo, from the Dominion Temp Agency, started working in Administration on March 15. She is assisting Administration staff until Joanne Blaney returns. Anna has been working 16 hours a week and is an asset to the department. The Library's attorney reviewed the agency's agreement which is under New York State contract.
- Lauren Fowler, a full-time librarian trainee hired to fill the open librarian position in Reference, is scheduled to start on Monday, April 15. Welcome, Lauren!
- Margaret Ford, a part-time clerk in Circulation resigned. Best wishes for Peggy in her next chapter!

Rockville Centre Library Friends

Thank you to the Friends for sponsoring the Irish Sing-along program (\$400). The Friends are hosting a fundraiser with Art Flower & Gift Shoppe. They are also holding a Mother's Day raffle during April with a May 6 drawing.

The Friends are hosting the Adult Summer Reading Kickoff, *An Evening with Mary Calvi*, award-winning journalist and author, on Monday, June 17 at 6:30 p.m. The Friends requested permission to hold the event on the first floor, necessitating the Library close at 5:00 p.m.

After discussion, on a motion made by Ms. Kelly, seconded by Ms. Sussman, the Board voted unanimously to close the Library at 5:00 p.m. to host the Adult Summer Reading Kickoff event on the first floor.

2024 Early Voting Polling Place

The Library's first experience as a polling place from March 23 through March 30 went smoothly. The payment voucher for \$2,500 was submitted which is substantially more than the Library's overtime costs.

ASSISTANT DIRECTOR/HEAD OF ADULT SERVICES REPORT

Ms. Finck reviewed her written report and those of the Department Heads. She responded to questions and comments from the Board.

Building Survey

A link to our Building Survey will be contained in an April 18 email blast and will be included in weekly Constant Contact emails through May 24. Hard copies of the survey will be available at all Service Desks. We will also have a laptop available across from the Circulation Desk where patrons can complete the quick google form. Anyone opting to include their email will be entered into a raffle to win a prize basket. Surveys will be collected through May 24. The raffle winner will be selected on May 30.

Technology Updates

- New monitors will be selected for installation behind the Reference Desk and above the Circulation Desk.
- The camera view for the YA area has been added to all the public service monitors.
- The ILS Council approved a rollout schedule for Vega. Links have been provided to staff and they are investigating the new catalog. In July, libraries are expected to switch their website link to Vega. September 30 is the proposed date to turn off Encore, our current catalog.

Collections Acquisition & Management Project

The Library Reinvention Committee prepared documents that were provided to the Board summarizing the Collections Acquisition & Management (CAM) program and its anticipated benefits and fees.

After discussion, on a motion made by Ms. Sussman, seconded by Mr. Ludwig, the Board voted unanimously to sign the CAM letter of intent and submit the letter to the Nassau Library System indicating the Library will move forward with this project.

OPPORTUNITY FOR BOARD MEMBERS

None.

AUDIENCE ITEMS

None.

EXECUTIVE SESSION

None.

The 2024–2025 Final Budget Hearing and Candidates Forum will be held on Tuesday, May 7, 2024 at 7:00 p.m.

The next regular Board Meeting will be held on Wednesday, May 22, 2024 at 7:00 p.m.

ADJOURNMENT

The meeting was adjourned at 6:11 p.m. on a motion made by Ms. Sussman, seconded by Mr. Ludwig, and unanimously approved.

Respectfully submitted,

Priscilla Tringali
Clerk of the Board

DRAFT

ROCKVILLE CENTRE PUBLIC LIBRARY
Special Board of Trustees Meeting
April 30, 2024
Minutes

PRESENT

Present were Trustees Nadine Kelly, Meryl Sussman, Michael Lucchesi and Michael Ludwig. Melissa Sorvillo was absent with prior notice. Also present were Catherine Overton, Library Director and Susan Finck, Assistant Director. Priscilla Tringali, Clerk of the Board, was absent with prior notice. There were no audience members.

CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Board Vice President Kelly.

Ms. Kelly advised that the meeting was called as facilities issues need a decision prior to the May 22 Board Meeting. Ms. Kelly thanked the Facilities and Technology Committee for holding a Committee meeting on April 25. The agenda items were generated by that meeting.

DIRECTOR'S REPORT

Main Floor Refurbishment

The Library solicited a quote from Milburn Flooring, the contractor suggested by the School District. The \$80,133.25 quote is under the OGS State contract and, accordingly, the Library will not be required to go out to bid. The carpet is the same as that on the second floor. The quote is based on the Library closing to the public for three to four days. The schedule is to be determined.

After discussion, on a motion made by Mr. Ludwig, seconded by Mr. Lucchesi, the Board voted unanimously to accept the proposal of Milburn Flooring to carpet the main floor not to exceed \$85,000. These additional funds allow for the possible replacement of the Youth Services border with a vinyl border for aesthetic purposes.

Ms. Sussman inquired when the rendering of the Main Reading Room would be available. The Board would like the public to view the upcoming work. Ms. Overton advised that the designer stated her office cannot start the rendering until May 8.

Main Reading Room Furniture

A.R. Kropp's quote of \$10,461.16 for furniture behind the Reference Desk was approved at the January 2024 Board meeting but the items were not ordered. The proposal was under a State contract that expired in February 2024. The price under the current State contract increased to \$10,922.60.

After a discussion, on a motion made by Mr. Lucchesi, seconded by Mr. Ludwig, the Board voted unanimously to accept A. R. Kropp's revised quote of \$10,922.60 for furniture behind the Reference Desk. Tim Kropp advised that the furniture's lead time is 10 weeks.

Water in the Elevator Pit

Crown Watertight, Inc. performed the chemical grout injection work in the elevator pit on Saturday, April 27. There is still some water seeping into the pit. Crown is scheduled to do a site visit on May 1 to evaluate the conditions.

EXECUTIVE SESSION

On a motion made by Mr. Lucchesi, seconded by Mr. Ludwig, the Board retired into Executive Session at 5:37 p.m. to discuss patron behavior.

RETURN TO OPEN SESSION

On a motion made by Ms. Sussman, seconded by Mr. Ludwig, the Board voted unanimously to return to Open Session at 5:55 p.m. with no action taken.

ADJOURNMENT

The meeting was adjourned at 5:55 p.m. on a motion made by Mr. Ludwig, seconded by Mr. Lucchesi, and unanimously approved.

Respectfully submitted,

Catherine Overton
Library Director

ROCKVILLE CENTRE PUBLIC LIBRARY
2024-2025 FINAL BUDGET HEARING AND CANDIDATES FORUM
MAY 7, 2024
MINUTES

PRESENT

Present were Board President Melissa Sorvillo, Vice President Nadine Kelly, Secretary Meryl Sussman, and Trustees Michael Lucchesi and Michael Ludwig. Also present were Catherine Overton, Library Director, Susan Finck, Assistant Director and members of the community.

CALL TO ORDER

The meeting was called to order at 7:02 p.m. by Board President Sorvillo.

FINAL BUDGET HEARING FOR FISCAL YEAR 2024 – 2025

Ms. Sorvillo presented the 2024 – 2025 Proposed Budget, noting highlights of the Budget for the audience. The Proposed Budget is \$4,097,287. The tax levy is \$4,000,487. The tax increase is under the New York State tax cap of 2.5%. The estimated annual increase for the average Rockville Centre homeowner is \$13.00 or \$1.08 per month.

There have been no changes since the Proposed Budget was accepted at the April 16, 2024 Preliminary Budget Hearing. The Budget will be placed on the ballot for the Budget Vote to be held on May 21, 2024 at South Side High School.

There were no comments from the audience. The meeting then moved to the Candidates Forum.

TRUSTEE CANDIDATES FORUM

Trustees Melissa Sorvillo and Nadine Kelly are seeking re-election and are unopposed. Both candidates made statements highlighting their accomplishments during their first term and expressing their goals for the next term.

An audience member asked both trustees what is the biggest problem facing the Library in the next few years. Ms. Kelly felt caring for an aging facility is the biggest challenge. Examples were replacing the parking lot and expanding the rear entrance for improved accessibility, two costly projects. Ms. Sorvillo agreed, responding that the Library must maintain its focus on working through the building maintenance projects listed in the facilities plan.

Ms. Sorvillo stated that the Board uses statistical data to track trends and make sound decisions to deliver the best value to the community. Ms. Sorvillo thanked Ms. Finck for compiling these statistics for the Board each month.

ADJOURNMENT

Ms. Sorvillo reminded everyone to vote on May 21.

The meeting was adjourned at 7:09 p.m. on a motion made by Mr. Ludwig, seconded by Mr. Lucchesi, and unanimously approved.

Respectfully submitted,

Catherine Overton
Director

DRAFT

Rockville Centre Public Library
Profit & Loss Budget vs. Actual
July 2023 through April 2024

	Budget	Jul '23	Aug '23	Sep '23	Oct '23	Nov '23	Dec '23	Jan '24	Feb '24	Mar '24	Apr '24	Jul '23 - Apr '24	% of Budget
Income													
4010 - Tax Revenue	3,902,803.00	325,234.00	325,234.00	325,234.00	325,234.00	325,234.00	325,234.00	325,234.00	325,234.00	325,234.00	325,234.00	3,252,340.00	83.33%
4015 - Payment in Lieu of Taxes	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,181.96	0.00	8,181.96	54.55%
4100 - Fines	9,500.00	887.22	495.94	477.28	600.50	256.00	608.04	571.29	590.91	664.25	754.66	5,906.09	62.17%
4105 - Lost & Paid		213.92	106.56	374.10	140.21	68.87	134.90	180.41	125.63	171.52	205.84	1,721.96	
4115 - Cash Discrepancies		1.65	2.00	2.10	7.92	12.30	15.96	5.20	2.80	4.27	43.20	97.40	
4116 - Overage		-42.98	0.00	-30.19	0.00	0.00	-14.85	-15.45	-5.76	-2.80	-2.25	-114.28	
4117 - Shortage		-41.33	2.00	-28.08	7.92	12.30	1.11	-10.25	0.56	0.00	40.95	0.56	
4115 - Cash Discrepancies - Other		-15.44	-34.15	-21.41	-27.04	-24.40	-10.81	-28.71	-19.80	-39.93	-32.38	-254.07	
4118 - Credit Card Fees - Square	6,000.00	0.00	0.00	6,607.80	0.00	0.00	0.00	0.00	0.00	734.20	0.00	7,342.00	122.37%
4200 - State Aid	27,000.00	8,918.93	9,985.06	6,660.87	6,996.97	7,678.84	6,015.46	8,529.79	8,063.01	5,975.74	6,006.20	73,830.87	273.45%
4300 - Interest Income	3,000.00	251.75	387.60	301.90	232.30	229.50	181.90	369.40	389.40	285.25	285.25	2,845.65	94.86%
4400 - Book Sales	6,000.00	408.82	372.19	827.06	619.56	685.74	635.00	342.35	779.85	755.64	686.45	6,958.99	115.98%
4405 - Xerox Photocopies		4.00	4.00	8.00	2.00	2.00	0.00	0.00	3.00	2.00	0.00	1,732.85	
4410 - Commissions		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	
4415 - Ear Buds-Flash drives-Tote Bags		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	888.00	
4420 - Gifts		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	332.56	
4421 - RVC Library Friends Gifts		0.00	0.00	0.00	48.06	63.60	100.00	120.90	738.00	0.00	150.00	1,220.56	
4420 - Gifts - Other		0.00	0.00	0.00	48.06	63.60	100.00	120.90	738.00	0.00	150.00	1,220.56	
4430 - Miscellaneous Revenues	7,000.00	0.00	276.00	50.00	50.00	50.00	75.00	50.00	25.00	25.00	0.00	626.00	8.94%
4440 - E-rate		3,517.08	0.00	3,517.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,517.08	
Total Income	3,976,303.00	336,455.06	336,863.35	344,008.59	333,998.05	334,547.20	333,071.95	335,344.35	335,942.01	342,270.50	333,477.56	3,385,978.62	84.65%
Gross Profit	3,976,303.00	336,455.06	336,863.35	344,008.59	333,998.05	334,547.20	333,071.95	335,344.35	335,942.01	342,270.50	333,477.56	3,385,978.62	84.65%
Expense													
5000 - Library Materials and Programs													
5010 - Books	45,000.00	17,023.16	2,750.80	3,550.85	2,609.96	2,488.46	2,497.14	13,274.45	3,871.28	2,481.59	1,763.48	52,311.17	116.25%
5015 - E-books	95,000.00	5,060.34	11,008.65	7,258.82	8,607.18	10,208.15	5,567.26	4,467.86	6,332.69	8,714.84	6,179.95	73,405.74	77.27%
5010 - Books - Other	140,000.00	22,083.50	13,759.45	10,809.67	11,277.14	12,696.61	8,064.40	17,742.31	10,203.97	11,196.43	7,943.43	125,776.91	89.8%
Total 5010 - Books													
5020 - CDs	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
5025 - Video Games													
5026 - Adult Video Games		0.00	0.00	0.00	115.88	0.00	0.00	141.87	0.00	107.48	0.00	365.23	
5027 - YA Video Games		39.88	140.30	0.00	59.47	0.00	0.00	684.50	0.00	109.89	0.00	1,034.04	
5028 - Children's Video Games		0.00	0.00	0.00	175.90	59.52	0.00	239.91	0.00	175.22	59.99	710.54	
5025 - Video Games - Other	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 5025 - Video Games	3,000.00	39.88	140.30	0.00	351.25	59.52	0.00	1,066.28	0.00	392.59	59.99	2,109.81	70.33%
5030 - Audio Books													
5032 - Audio Books - Adult		378.57	2,080.78	1,862.17	1,543.94	1,471.19	1,789.75	903.58	4,214.20	1,809.53	1,206.75	17,260.46	
5033 - Audio Books - Children		0.00	0.00	0.00	472.40	0.00	0.00	0.00	74.99	0.00	0.00	547.39	
5030 - Audio Books - Other	35,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 5030 - Audio Books	35,000.00	378.57	2,080.78	1,862.17	2,016.34	1,471.19	1,789.75	903.58	4,289.19	1,809.53	1,206.75	17,807.85	50.88%
5042 - Digital Video Discs													
5035 - Adult DVD		1,745.61	1,945.59	1,662.42	1,158.28	1,250.72	369.45	672.93	1,547.55	711.58	288.27	11,352.40	
5036 - Children's DVD		0.00	13.99	0.00	0.00	0.00	0.00	44.53	0.00	0.00	0.00	58.52	
5042 - Digital Video Discs - Other	14,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 5042 - Digital Video Discs	14,000.00	1,745.61	1,959.58	1,662.42	1,158.28	1,250.72	369.45	717.46	1,547.55	711.58	288.27	11,410.92	81.51%

INDEPENDENT CENTRAL BANK LIBRARY
Profit & Loss Budget vs. Actual
 July 2023 through April 2024

	Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	Jul 23 - Apr 24	% of Budget
5050 - Periodicals/Newspapers	16,565.00	89.70	1,010.97	324.97	114.95	595.36	559.00	418.37	471.42	1,049.63	1,402.59	6,036.96	36.4%
5070 - Online Catalog													
5071 - ILS Circ Charges		11,993.09	0.00	0.00	11,993.09	0.00	0.00	12,190.28	0.00	0.00	12,190.28	48,366.74	109.5%
5073 - ILS Borrower Charge		579.56	0.00	0.00	579.56	0.00	0.00	654.86	0.00	0.00	654.86	2,468.84	85.04%
5070 - Online Catalog - Other	52,600.00	471.19	0.00	0.00	471.19	0.00	0.00	482.97	0.00	0.00	482.97	1,908.32	3.63%
Total 5070 - Online Catalog	52,600.00	13,043.84	0.00	0.00	13,043.84	0.00	0.00	13,328.11	0.00	0.00	13,328.11	52,743.90	100.27%
5080 - Computer Reference Serv	25,500.00	6,939.97	0.00	0.00	0.00	1,040.00	0.00	17,742.04	0.00	0.00	0.00	25,722.01	100.87%
5280 - Pgms													
5281 - Adult Pgms	60,000.00	3,681.46	9,396.46	5,908.57	6,900.00	8,241.58	3,495.00	6,185.00	6,941.32	10,252.32	4,699.80	65,701.51	109.5%
5282 - YA Pgms	5,000.00	358.00	1,062.40	101.65	0.00	973.86	688.00	186.21	435.00	371.73	74.88	4,251.79	85.04%
5283 - Children Pgms	23,000.00	3,737.92	6,061.98	1,519.00	2,457.95	1,996.39	934.97	963.62	3,193.87	2,354.16	1,669.00	24,878.86	108.17%
5284 - Pgms Films & Music		0.00	0.00	0.00	0.00	0.00	696.00	434.00	0.00	0.00	0.00	1,130.00	
5298 - Gifts - Programs		-300.00	-1,025.00	0.00	-3,000.00	0.00	0.00	0.00	0.00	-1,050.00	-510.00	-5,885.00	
5299 - Patron Fees		-619.30	-1,866.04	-1,366.74	-1,460.12	-1,962.26	-466.38	-2,221.48	-1,082.28	-2,410.80	-1,952.20	-15,411.60	
5280 - Pgms - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-54.93	-54.93	100.0%
Total 5280 - Pgms	88,000.00	6,858.08	13,627.86	6,160.48	4,897.83	9,249.57	5,347.59	5,537.35	9,487.91	9,517.41	4,036.41	74,720.49	84.91%
5300 - Streaming Services	4,800.00	5.98	1,437.16	313.10	260.20	252.98	199.50	271.28	214.44	177.78	246.31	3,378.73	70.39%
Total 5000 - Library Materials and Programs	379,565.00	51,185.13	34,016.10	21,132.81	33,059.83	26,615.95	16,329.69	57,726.76	26,214.48	24,854.95	28,511.86	319,647.58	84.21%
5112 - Operations & Maintenance													
5110 - Equipment Repair	15,000.00	0.00	0.00	10,050.00	0.00	3,505.00	176.00	0.00	0.00	529.00	0.00	14,260.00	95.07%
5110 - Equipment Repairs & Maint	34,000.00	1,540.00	17,247.22	3,488.09	740.00	620.00	500.00	1,810.66	1,962.48	2,874.75	0.00	30,783.20	90.54%
5130 - Equipment Service Contracts	69,000.00	4,215.86	5,290.37	5,419.72	6,732.73	4,751.33	6,278.72	1,730.10	8,271.83	5,432.38	5,432.38	51,487.49	74.62%
5140 - Building Repairs & Maint	35,000.00	713.55	7,645.96	6,526.22	980.79	64.94	57.90	150.00	5,104.20	42.85	2,177.30	23,463.71	67.04%
5150 - Grounds													
5152 - Grounds Refuse		0.00	140.00	70.00	70.00	70.00	70.00	0.00	140.00	70.00	70.00	700.00	
5153 - Grounds-Snowplowing		0.00	0.00	0.00	0.00	0.00	0.00	0.00	825.00	365.00	0.00	1,190.00	
5154 - Grounds Gardening	13,400.00	1,950.00	1,625.00	1,525.00	1,300.00	1,930.90	1,750.00	0.00	0.00	0.00	728.50	10,808.50	0.0%
5150 - Grounds - Other		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total 5150 - Grounds	13,400.00	1,950.00	1,765.00	1,595.00	1,370.00	2,000.00	1,820.00	0.00	965.00	435.00	798.50	12,698.50	94.77%
5160 - Custodial Supplies	12,000.00	554.62	921.31	208.20	460.94	931.23	345.27	531.99	598.08	341.82	748.84	5,643.30	47.03%
5165 - Gas	17,000.00	0.00	0.00	0.00	0.00	0.00	637.42	2,603.77	5,949.22	2,687.84	0.00	11,878.25	69.87%
5170 - Water	3,500.00	0.00	0.00	1,347.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,684.20	133.83%
5180 - Electricity	62,000.00	5,482.82	4,807.92	3,420.76	7,850.16	3,654.56	3,640.20	4,438.15	3,912.92	3,616.04	3,988.55	44,811.08	72.28%
5190 - Telephone	5,500.00	390.09	529.09	383.09	389.67	389.57	389.67	389.72	389.72	389.27	388.22	4,028.21	73.24%
5192 - Data Communications	12,000.00	924.90	924.90	924.90	924.90	924.90	924.90	924.90	924.90	924.90	924.90	9,249.00	77.08%
5195 - Insurance	39,500.00	0.00	40,153.68	0.00	0.00	26.30	0.00	0.00	0.00	0.00	-4,309.21	35,844.47	90.75%
5112 - Operations & Maintenance - Other		14.52	16.36	13.00	13.00	26.30	0.00	0.00	0.00	0.00	0.00	82.88	
Total 5112 - Operations & Maintenance	317,900.00	15,786.36	79,301.81	33,376.18	19,462.79	16,867.53	14,770.08	12,579.29	28,079.35	18,541.92	10,149.48	248,914.29	78.3%
5115 - Furniture - New													
5119 - General Operations		0.00	7,132.73	0.00	3,138.75	0.00	0.00	0.00	0.00	0.00	0.00	10,271.48	
5210 - Book Processing	5,000.00	174.57	393.57	266.40	209.20	347.57	183.48	210.31	217.45	313.63	310.67	2,626.85	52.54%
5240 - Library & Office Supplies	34,000.00	1,031.64	3,432.97	2,510.03	2,536.53	1,934.39	1,077.35	2,473.18	1,631.94	1,441.75	1,379.00	19,548.78	57.5%
5250 - Printing & Publicity	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
5260 - Postage	1,500.00	200.00	283.75	301.50	48.53	28.75	100.00	100.00	250.00	202.00	0.00	1,514.53	100.97%
5265 - Bank Fees		0.00	233.56	-233.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5270 - Newsletter/Printing	7,000.00	778.00	0.00	670.00	670.00	0.00	0.00	1,863.00	645.00	0.00	0.00	4,626.00	66.09%
5275 - NLS Charges	22,000.00	20,905.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,905.00	95.02%
Total 5119 - General Operations	71,500.00	23,089.21	4,343.85	3,614.37	3,464.26	2,310.71	1,360.83	4,646.49	2,744.39	1,957.38	1,689.67	49,221.16	68.84%

Rockville Centre Public Library
 Profit & Loss Budget vs. Actual
 July 2023 through April 2024

	Budget	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	Jul 23 - Apr 24	TOTAL	% of Budget
5309 - Administration	7,000.00	546.67	787.47	525.35	531.87	546.61	528.61	1,373.47	558.09	523.79	528.35	6,450.28	92.15%	
5310 - Payroll Service	39,000.00	2,946.13	4,851.00	2,842.00	3,448.38	3,234.30	3,319.75	3,028.42	3,782.21	4,212.01	2,188.59	33,852.49	86.8%	
5319 - Legal/Accounting														
5320 - Legal														
5329 - Conf/Mtg & Cont Ed														
5331 - Accounting	24,000.00	0.00	1,125.00	625.00	0.00	625.00	625.00	625.00	625.00	1,250.00	0.00	5,500.00	0.0%	
5319 - Legal/Accounting - Other	24,000.00	0.00	0.00	0.00	0.00	11,200.00	0.00	0.00	0.00	0.00	0.00	11,200.00	46.7%	
Total 5319 - Legal/Accounting	24,000.00	0.00	1,125.00	625.00	0.00	11,825.00	625.00	625.00	625.00	1,250.00	0.00	16,700.00	69.58%	
5329 - Conf/Mtg & Cont Ed														
5331 - Continuing Education	3,000.00	0.00	19.30	0.00	0.00	0.00	540.00	0.00	525.00	240.00	0.00	1,324.30	44.14%	
5329 - Conf/Mtg & Cont Ed - Other	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	
Total 5329 - Conf/Mtg & Cont Ed	3,000.00	0.00	19.30	0.00	0.00	0.00	540.00	0.00	525.00	240.00	0.00	1,324.30	44.14%	
5340 - Professional Dues	3,200.00	0.00	0.00	0.00	0.00	0.00	247.00	506.00	0.00	835.00	0.00	1,588.00	49.63%	
5345 - Secretary to Board	2,400.00	0.00	400.00	200.00	0.00	200.00	200.00	200.00	200.00	0.00	400.00	2,000.00	83.33%	
5350 - Messenger Service	200.00	0.00	24.00	15.00	9.00	24.00	9.00	0.00	0.00	20.00	0.00	104.00	52.0%	
5385 - Professional Fees	29,000.00	2,850.00	1,335.85	2,949.95	3,299.95	949.95	599.95	2,949.95	2,099.95	2,949.95	2,310.39	22,295.89	76.86%	
5390 - Collection Agency Fees	1,000.00	58.25	34.95	46.60	81.55	104.95	93.20	34.95	198.15	86.80	98.95	838.25	83.83%	
5409 - Salaries														
5410 - F/T Librarians	85,680.82	90,735.93	74,817.56	74,057.85	74,817.56	75,058.19	78,136.16	104,698.31	71,456.21	71,744.03	85,668.14	812,053.20	94.8%	
5411 - P/T Librarians	11,742.49	19,261.76	12,297.32	10,659.12	12,297.32	11,506.45	14,492.02	19,042.78	15,454.61	13,916.61	13,943.07	143,115.24	122.7%	
5412 - F/T Clerks	40,092.41	43,089.25	34,705.57	34,705.57	35,510.33	42,932.32	42,706.88	51,948.41	35,702.92	35,523.72	35,816.83	398,028.64	99.3%	
5413 - P/T Clerks	4,989.62	6,390.15	3,577.01	3,577.01	3,707.16	3,577.74	3,686.71	5,516.96	4,467.08	4,160.13	3,975.43	43,977.99	88.3%	
5414 - Senior Pages	3,942.10	6,890.70	3,595.27	3,595.27	4,061.40	2,989.43	3,088.41	5,211.28	3,691.12	3,316.10	2,849.75	39,615.56	100.0%	
5416 - F/T Maintenance	11,583.45	15,285.41	12,875.08	12,875.08	8,509.20	15,492.60	22,735.96	23,671.13	15,715.44	15,502.34	16,004.23	157,373.84	135.8%	
5419 - P/T Maintenance	13,280.65	12,950.63	7,295.40	6,836.28	7,295.40	3,233.19	2,737.74	3,290.17	2,829.50	2,558.30	2,070.88	57,082.74	43.0%	
5421 - FT Technology	0.00	0.00	0.00	0.00	3,930.77	5,615.38	5,615.38	8,423.07	5,615.39	5,615.38	5,783.84	40,599.21	100.0%	
5409 - Salaries - Other	2,103,500.00	171,231.54	194,603.83	146,306.18	150,128.14	160,385.31	173,209.26	222,602.11	154,932.27	152,335.61	166,112.17	1,691,846.42	80.43%	
Total 5409 - Salaries	2,103,500.00	171,231.54	194,603.83	146,306.18	150,128.14	160,385.31	173,209.26	222,602.11	154,932.27	152,335.61	166,112.17	1,691,846.42	80.43%	
5415 - Sick/Leave Compensation	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	
5420 - NYS Retirement	260,000.00	0.00	0.00	0.00	0.00	221,218.00	0.00	0.00	0.00	0.00	0.00	221,218.00	85.08%	
5429 - SS & MC														
5430 - Social Security	10,341.97	11,790.37	8,787.73	9,222.73	9,651.71	11,908.95	10,446.77	13,330.73	9,457.04	9,136.52	9,989.65	102,154.22	99.6%	
5435 - Medicare Expense	2,418.69	2,767.43	2,055.20	2,156.94	2,257.24	2,443.22	2,443.22	3,117.70	2,211.73	2,136.48	2,336.29	23,890.92	98.7%	
5429 - SS & MC - Other	160,918.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	
Total 5429 - SS & MC	160,918.00	12,760.66	14,547.80	10,842.93	11,379.67	11,908.95	12,889.99	16,448.43	11,668.77	11,272.00	12,325.94	126,045.14	78.33%	
5440 - Health Insurance	550,500.00	54,513.06	38,373.73	40,546.49	59,119.81	40,402.57	45,215.94	59,802.83	47,616.47	44,445.96	63,837.66	493,874.52	89.71%	
5450 - Worker's Compensation	13,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,883.73	0.00	0.00	14,883.73	114.49%	
5460 - Disability Insurance	5,600.00	732.70	-164.32	-110.44	480.55	-108.36	-113.45	-162.94	471.27	-107.01	480.04	1,398.04	24.97%	
Total 5309 - Administration	3,207,318.00	245,642.01	255,938.61	204,789.06	228,478.92	450,690.88	237,364.25	307,408.22	237,560.91	218,264.11	248,282.09	2,634,419.06	82.14%	
6000 - Transfer to Capital Fund*	0.00	0.00	0.00	0.00	0.00	110,000.00	0.00	0.00	0.00	0.00	0.00	110,000.00	100.0%	
Total Expense	3,976,303.00	335,702.71	380,733.10	262,912.42	287,603.95	606,485.17	263,624.85	382,360.78	294,599.13	263,618.36	288,633.10	3,372,473.57	84.81%	
Net Income		752.35	-43,869.75	81,096.17	46,394.10	-271,937.97	63,247.10	-47,016.43	41,342.88	78,652.14	44,844.46	-6,494.95		

* THIS REPRESENTS A TRANSFER FROM THE GENERAL FUND TO THE CAPITAL FUND ONLY; THIS IS NOT AN EXPENSE.

Rockville Centre Public Library
Balance Sheet
As of April 30, 2024

Accrual Basis

	Apr 30, 24
ASSETS	
Current Assets	
Checking/Savings	
1033 · Flagstar Bank CD 1	99,000.00
1034 · Flagstar Bank CD 2	100,000.00
1054 · Flagstar Bank CD 3	50,000.00
1060 · Flagstar Checking	66,711.12
1061 · Flagstar Money Market	106,689.06
1062 · Flagstar Admin Checking	500.00
1070 · TD Bank General Checking	1,171,203.97
1071 · TD Bank Money Market	1,102,736.93
1090 · Cash on Hand	
1091 · Petty Cash	400.00
1092 · Cash Register Boxes	300.30
Total 1090 · Cash on Hand	700.30
Total Checking/Savings	2,697,541.38
Other Current Assets	
1111 · Prepaid Insurance	13,754.00
1112 · Accrued Interest	3,950.63
1905 · Due To/From Capital Fund	-475.00
Total Other Current Assets	17,229.63
Total Current Assets	2,714,771.01
TOTAL ASSETS	2,714,771.01
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2000 · Federal Tax	893.77
2002 · Accrued Payroll	68,487.58
2005 · Accounts Payable - Auditor	49,044.65
2016 · Accrued NYS Retirement	55,305.00
2100 · Union Dues	474.40
2116 · Aflac	1,236.25
2117 · Met Life Dental	-274.08
2120 · Retirement	597.63
Total Other Current Liabilities	175,765.20
Total Current Liabilities	175,765.20
Total Liabilities	175,765.20
Equity	
3027 · Fund Balance Reserve Sick/Leave	81,186.23
3028 · Fund Balance Reserve Retirement	67,979.00
3030 · Fund Balance Committed/Computer	3,133.44
3900 · Fund Balance Unrestricted	2,393,202.09
Net Income	-6,494.95
Total Equity	2,539,005.81
TOTAL LIABILITIES & EQUITY	2,714,771.01

**Rockville Centre Public Library
Profit & Loss Budget vs. Actual**

Accrual Basis

July 2023 through April 2024

	Jul '23 - Apr 24	Budget	% of Budget
Income			
4010 · Tax Revenue	3,252,340.00	3,902,803.00	83.3%
4015 · Payment in Lieu of Taxes	8,181.96	15,000.00	54.5%
4100 · Fines	5,906.09	9,500.00	62.2%
4105 · Lost & Paid	1,721.96		
4115 · Cash Discrepancies			
4116 · Overage	97.40		
4117 · Shortage	-114.28		
4115 · Cash Discrepancies - Other	0.56		
Total 4115 · Cash Discrepancies	-16.32		
4118 · Credit Card Fees - Square	-254.07		
4200 · State Aid	7,342.00	6,000.00	122.4%
4300 · Interest Income	73,830.87	27,000.00	273.4%
4400 · Book Sales	2,845.65	3,000.00	94.9%
4405 · Xerox Photocopies	6,958.99	6,000.00	116.0%
4410 · Commissions	1,732.85		
4415 · Ear Buds-Flashdrives-Tote Bags	25.00		
4420 · Gifts			
4421 · RVC Library Friends Gifts	888.00		
4420 · Gifts - Other	332.56		
Total 4420 · Gifts	1,220.56		
4430 · Miscellaneous Revenues	626.00	7,000.00	8.9%
4440 · E-rate	3,517.08		
Total Income	3,365,978.62	3,976,303.00	84.7%
Gross Profit	3,365,978.62	3,976,303.00	84.7%
Expense			
5000 · Library Materials and Programs			
5010 · Books			
5015 · E-books	52,311.17	45,000.00	116.2%
5010 · Books - Other	73,405.74	95,000.00	77.3%
Total 5010 · Books	125,716.91	140,000.00	89.8%
5020 · CDs	0.00	100.00	0.0%
5025 · Video Games			
5026 · Adult Video Games	365.23		
5027 · YA Video Games	1,034.04		
5028 · Children's Video Games	710.54		
5025 · Video Games - Other	0.00	3,000.00	0.0%
Total 5025 · Video Games	2,109.81	3,000.00	70.3%
5030 · Audio Books			
5032 · Audio Books - Adult	17,260.46		
5033 · Audio Books - Children	547.39		
5030 · Audio Books - Other	0.00	35,000.00	0.0%
Total 5030 · Audio Books	17,807.85	35,000.00	50.9%
5042 · Digital Video Discs			
5035 · Adult DVD	11,352.40		
5036 · Children's DVD	58.52		
5042 · Digital Video Discs - Other	0.00	14,000.00	0.0%
Total 5042 · Digital Video Discs	11,410.92	14,000.00	81.5%
5050 · Periodicals/Newspapers	6,036.96	16,585.00	36.4%

**Rockville Centre Public Library
Profit & Loss Budget vs. Actual**

Accrual Basis

July 2023 through April 2024

	Jul '23 - Apr 24	Budget	% of Budget
5070 · Online Catalog			
5071 · ILS Circ Charges	48,366.74		
5073 · ILS Borrower Charge	2,468.84		
5070 · Online Catalog - Other	1,908.32		
	<hr/>	52,600.00	3.6%
Total 5070 · Online Catalog	52,743.90	52,600.00	100.3%
5080 · Computer Reference Serv	25,722.01	25,500.00	100.9%
5280 · Pgms			
5281 · Adult Pgms	65,701.51	60,000.00	109.5%
5282 · YA Pgms	4,251.79	5,000.00	85.0%
5283 · Children Pgms	24,878.86	23,000.00	108.2%
5284 · Pgms Films & Music	1,130.00		
5298 · Gifts - Programs	-5,885.00		
5299 · Patron Fees	-15,411.60		
5280 · Pgms - Other	54.93	0.00	100.0%
	<hr/>	88,000.00	84.9%
Total 5280 · Pgms	74,720.49	88,000.00	84.9%
5300 · Streaming Services	3,378.73	4,800.00	70.4%
Total 5000 · Library Materials and Programs	319,647.58	379,585.00	84.2%
5112 · Operations & Maintenance			
5110 · Equipment New	14,260.00	15,000.00	95.1%
5120 · Equipment Repairs & Maint	30,783.20	34,000.00	90.5%
5130 · Equipment Service Contracts	51,487.49	69,000.00	74.6%
5140 · Building Repairs & Maint	23,463.71	35,000.00	67.0%
5150 · Grounds			
5152 · Grounds Refuse	700.00		
5153 · Grounds- Snowplowing	1,190.00		
5154 · Grounds Gardening	10,808.50		
5150 · Grounds - Other	0.00	13,400.00	0.0%
	<hr/>	13,400.00	94.8%
Total 5150 · Grounds	12,698.50	13,400.00	94.8%
5160 · Custodial Supplies	5,643.30	12,000.00	47.0%
5165 · Gas	11,878.25	17,000.00	69.9%
5170 · Water	4,684.20	3,500.00	133.8%
5180 · Electricity	44,811.08	62,000.00	72.3%
5190 · Telephone	4,028.21	5,500.00	73.2%
5192 · Data Communications	9,249.00	12,000.00	77.1%
5195 · Insurance	35,844.47	39,500.00	90.7%
5112 · Operations & Maintenance - Other	82.88		
	<hr/>	317,900.00	78.3%
Total 5112 · Operations & Maintenance	248,914.29	317,900.00	78.3%
5115 · Furniture - New	10,271.48		
5119 · General Operations			
5210 · Book Processing	2,626.85	5,000.00	52.5%
5240 · Library & Office Supplies	19,548.78	34,000.00	57.5%
5250 · Printing & Publicity	0.00	2,000.00	0.0%
5260 · Postage	1,514.53	1,500.00	101.0%
5265 · Bank Fees	0.00		
5270 · Newsletter/Printing	4,626.00	7,000.00	66.1%
5275 · NLS Charges	20,905.00	22,000.00	95.0%
	<hr/>	71,500.00	68.8%
Total 5119 · General Operations	49,221.16	71,500.00	68.8%
5309 · Administration			
5310 · Payroll Service	6,450.28	7,000.00	92.1%
5311 · Outside Services-Security	33,852.49	39,000.00	86.8%
5319 · Legal/Accounting			
5320 · Legal	5,500.00		
5321 · Accounting	11,200.00		
5319 · Legal/Accounting - Other	0.00	24,000.00	0.0%
	<hr/>	24,000.00	69.6%
Total 5319 · Legal/Accounting	16,700.00	24,000.00	69.6%

**Rockville Centre Public Library
Profit & Loss Budget vs. Actual**

Accrual Basis

July 2023 through April 2024

	Jul '23 - Apr 24	Budget	% of Budget
5329 · Conf/Mtg & Cont Ed			
5331 · Continuing Education	1,324.30		
5329 · Conf/Mtg & Cont Ed - Other	0.00	3,000.00	0.0%
Total 5329 · Conf/Mtg & Cont Ed	1,324.30	3,000.00	44.1%
5340 · Professional Dues	1,588.00	3,200.00	49.6%
5345 · Secretary to Board	2,000.00	2,400.00	83.3%
5350 · Messenger Service	104.00	200.00	52.0%
5385 · Professional Fees	22,295.89	29,000.00	76.9%
5390 · Collection Agency Fees	838.25	1,000.00	83.8%
5409 · Salaries			
5410 · F/T Librarians	812,053.20		
5411 · P/T Librarians	143,115.24		
5412 · F/T Clerks	398,028.64		
5413 · P/T Clerks	43,977.99		
5414 · Senior Pages	39,615.56		
5416 · F/T Maintenance	157,373.84		
5419 · P/T Maintenance	57,082.74		
5421 · FT Technology	40,599.21		
5409 · Salaries - Other	0.00	2,103,500.00	0.0%
Total 5409 · Salaries	1,691,846.42	2,103,500.00	80.4%
5415 · Sick/Leave Compensation	0.00	5,000.00	0.0%
5420 · NYS Retirement	221,218.00	260,000.00	85.1%
5429 · SS & MC			
5430 · Social Security	102,154.22		
5435 · Medicare Expense	23,890.92		
5429 · SS & MC - Other	0.00	160,918.00	0.0%
Total 5429 · SS & MC	126,045.14	160,918.00	78.3%
5440 · Health Insurance	493,874.52	550,500.00	89.7%
5450 · Worker's Compensation	14,883.73	13,000.00	114.5%
5460 · Disability Insurance	1,398.04	5,600.00	25.0%
Total 5309 · Administration	2,634,419.06	3,207,318.00	82.1%
6000 · Transfer to Capital Fund *	110,000.00	0.00	100.0%
Total Expense	3,372,473.57	3,976,303.00	84.8%
Net Income	-6,494.95	0.00	100.0%

* THIS REPRESENTS A TRANSFER FROM THE GENERAL FUND TO THE CAPITAL FUND ONLY; THIS IS NOT AN EXPENSE.

ROCKVILLE CENTRE PUBLIC LIBRARY - CAPITAL FUND

Balance Sheet

As of April 30, 2024

	<u>Apr 30, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Flagstar Checking	394,147.17
Total Checking/Savings	394,147.17
Other Current Assets	
1400 · Grant Receivable	442.00
Total Other Current Assets	442.00
Total Current Assets	394,589.17
TOTAL ASSETS	394,589.17
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
1900 · Due to General Fund	-475.00
2005 · Accounts Payable - Auditor	190,779.22
Total Other Current Liabilities	190,304.22
Total Current Liabilities	190,304.22
Total Liabilities	190,304.22
Equity	
3200 · Unrestricted Fund Balance	389,243.52
Net Income	-184,958.57
Total Equity	204,284.95
TOTAL LIABILITIES & EQUITY	394,589.17

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05/16/24

Accrual Basis

ROCKVILLE CENTRE PUBLIC LIBRARY - CAPITAL FUND

Profit & Loss by Class

April 2024

	Unclassified	TOTAL
Income	0.00	0.00
Expense		
5502 · Rear Vestibule Project	6,028.00	6,028.00
5503 · Five-Year Plan Fees	334.30	334.30
Total Expense	6,362.30	6,362.30
Net Income	<u>-6,362.30</u>	<u>-6,362.30</u>

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05/16/24

Accrual Basis

ROCKVILLE CENTRE PUBLIC LIBRARY - CAPITAL FUND

Profit & Loss by Class

July 2023 through April 2024

	<u>Unclassified</u>	<u>TOTAL</u>
Income		
4200 · State Aid	10,000.00	10,000.00
4235 · Construction Grant Revenue	89,065.00	89,065.00
4900 · Transfer from General Fund	110,000.00	110,000.00
	<hr/>	<hr/>
Total Income	209,065.00	209,065.00
Expense		
5500 · Elevator Replacement	226,359.00	226,359.00
5501 · Keyless Access Project	10,788.00	10,788.00
5502 · Rear Vestibule Project	6,028.00	6,028.00
5503 · Five-Year Plan Fees	334.30	334.30
5601 · New Meeting Room Project	1,355.93	1,355.93
6010 · Building Improvement	137,421.62	137,421.62
6015 · Furniture	11,736.72	11,736.72
	<hr/>	<hr/>
Total Expense	394,023.57	394,023.57
Net Income	<u><u>-184,958.57</u></u>	<u><u>-184,958.57</u></u>

12:46 PM

05/16/24

Accrual Basis

ROCKVILLE CENTRE LIBRARY - ENDOWMENT FUND

Balance Sheet

As of April 30, 2024

	<u>Apr 30, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
1023 · FLAGSTAR SAVINGS	34,169.45
1024 · FLAGSTAR CHECKING	3,753.28
Total Checking/Savings	<u>37,922.73</u>
Total Current Assets	<u>37,922.73</u>
TOTAL ASSETS	<u>37,922.73</u>
LIABILITIES & EQUITY	
Equity	
3110 · REST - BONGIORNO	94.31
3120 · REST - SEIDENBERG	986.97
3130 · REST - LIBRARY TO YOUR DOOR	4,931.81
3150 · REST - KIMS CORNER (FORGACH)	395.89
3155 · REST - FAMILY PLACE (Joe Price)	1,094.76
3160 · REST - GELSTON	1,610.00
3180 · REST - BISHOP LT BKS	700.00
3181 · RES CHILDS ROOM	1,000.00
3185 · REST - FINS ROOM	1,400.00
3187 · REST-LEBRON	500.00
3200 · UNRESTRICTED FUND BALANCE	26,724.12
Net Income	<u>-1,515.13</u>
Total Equity	<u>37,922.73</u>
TOTAL LIABILITIES & EQUITY	<u>37,922.73</u>

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05/16/24
Accrual Basis

ROCKVILLE CENTRE LIBRARY - ENDOWMENT FUND
Profit & Loss by Class
April 2024

	Family Place	LIBRARY TO YOUR DOOR	Unclassified	TOTAL
Income				
4300 · Interest Income	0.00	0.00	104.43	104.43
4420 · Donation Income	500.00	0.00	0.00	500.00
Total Income	500.00	0.00	104.43	604.43
Expense				
5010 · BOOKS	0.00	34.37	0.00	34.37
Total Expense	0.00	34.37	0.00	34.37
Net Income	500.00	-34.37	104.43	570.06

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05/16/24

ROCKVILLE CENTRE LIBRARY - ENDOWMENT FUND
Profit & Loss by Class

July 2023 through April 2024

Accrual Basis

	Family Place	FINS	KIMS CORNER (FORGACH)	LIBRARY TO YOUR DOOR	Unclassified	TOTAL
Income						
4300 - Interest Income	0.00	0.00	0.00	0.00	1,137.40	1,137.40
4420 - Donation Income	500.00	0.00	100.00	0.00	25.00	625.00
Total Income	500.00	0.00	100.00	0.00	1,162.40	1,762.40
Expense						
5010 - BOOKS	0.00	0.00	0.00	1,034.77	0.00	1,034.77
5120 - SUPPLIES	0.00	1,575.00	0.00	667.76	0.00	2,242.76
Total Expense	0.00	1,575.00	0.00	1,702.53	0.00	3,277.53
Net Income	500.00	-1,575.00	100.00	-1,702.53	1,162.40	-1,515.13

ROCKVILLE CENTRE PUBLIC LIBRARY

The Library Board of Trustees invites you to make suggestions for their consideration for improved services and programs.

REPLACE LADIES ROOM HAND DRYER.
USELESS. TAKES 2-3 CYCLES TO WORK.

Patron's name _____
Address _____
Phone no. _____ Date 4/24/24

ROCKVILLE CENTRE PUBLIC LIBRARY

The Library Board of Trustees invites you to make suggestions for their consideration for improved services and programs.

To whom it may concern,
I would love to help shift the layout in the childrens area to afford more open playspace + a sensory station. If books were stored on walls instead of center floor space we could add a lot of value. Please contact me to chat further.

Patron's name _____
Address _____
Phone no. _____ Date 4/20/24

ROCKVILLE CENTRE PUBLIC LIBRARY

The Library Board of Trustees invites you to make suggestions for their consideration for improved services and programs.

A 3-D PRINTER!

Patron's name _____
Address _____
Phone no. _____ Date 5/2/2024

ROCKVILLE CENTRE PUBLIC LIBRARY

The Library Board of Trustees invites you to make suggestions for their consideration for improved services and programs.

If you had gaming systems to rent like
- Nintendo switch
- Will
- Super nintendo

Patron's name _____
Address _____
Phone no. _____ Date 4/18/24

ROCKVILLE CENTRE PUBLIC LIBRARY

The Library Board of Trustees invites you to make suggestions for their consideration for improved services and programs.

To Whom it May Concern

I am a resident of ROC and
Noticed that the soap dispenser
in the ladies' bathroom hasn't
been working.

The library is very cold and please
have the Cam machine able to accept
credit cards.

Patron's name _____

Address _____

Phone no. _____

Date

5/4/24

5/30/24

Please find a \$200 donation for Kim's Corner. Kim passed away in early May of 2024. She turned 24 on 4/24/04. As I recall, Kim's Corner was opened in the spring of 2005. It was made possible with the donations of many friends + family.

Kim's friend from Southside H.S. immortalized her with the amazing painting in the room. To the naked eye it may be pretty but it goes well beyond that. There is a lobster that

Kim loved to eat. Plus the Spring spaniel dog (Monty). The picture has Kim's favorite book growing up.

Thank you for taking care of the room + Kim's memory.

Positive email from Patron regarding Farm to Table program

1 message

Susan Finck <sfinck@rvcpl.org>
To: Catherine Overton <coverton@rvcpl.org>

Fri, Apr 12, 2024 at 11:20 AM

Email regarding Farm to Table Program

Hello

thank you for the program last night. It was very informative and useful. I am so excited for my garden to come! I wanted to thank the guest from the Cornell Cooperative Extension for all the tips, but I'm not sure of her email. Unfortunately I had to cut out a bit early (as I had my kids with me) and couldn't tell her in person. Again, thanks for awesome programming at RVC Library-- I really appreciate it.

Best,

I

SI

ROCKVILLE CENTRE PUBLIC LIBRARY

Catherine Overton – Director’s Report

May 22, 2024

Announcements

- The Library received annual donations in memory of Kim Forgach from her parents, Peter and Marie Forgach and from Marc and Lois Schwedelson for the upkeep of Kim’s Corner.
- The Library received an annual donation from Joseph Price, Epic Insurance, to be used for our Family Place Library.
- The Library received \$4,279.20 from the Utica National Insurance Group. This is a dividend earned as a member of their safety group.

Correspondence

- The suggestion box notices are included in the packet for the Board’s review.
- A patron praised Cornell Cooperative Extension’s program, *Farm to Table*.

Committee Reports

- Budget and Finance – None
- Personnel – Notes from the May 10 Committee meeting are included in the packet for the Board’s reference.
- Facilities and Technology – Notes from the April 25 Committee meeting are included in the packet for the Board’s reference.
- Policy – Committee discussion regarding the Group Study Room Policy is incorporated in the Assistant Director’s report.

Unfinished Business

Main Floor Refurbishment

- Painting the Main Reading Room went smoothly, thanks in part to the staff that prepared the area for the painters and the custodians that worked at night and Mother’s Day when the Library was closed. Feedback from patrons and staff has been quite positive.
- The TV monitor mounted over the Reference Desk is operational. An electrician is scheduled to connect the monitors at the Circulation Desk and in the Group Study Rooms on May 23.
- The color for the chairs for the Main Reading Room and the Group Study Rooms has been chosen, blue. A.R. Kropp submitted a quote under NYS contract for KI chairs totaling \$13,700.31. The quote is included in the packet for the Board’s review and approval.
- With the painting work completed, the carpet installation can proceed. The Board will review the Library’s operations during the carpet installation.

Elevator Pit Groundwater Seepage

As stated at the Special Board Meeting on April 30, Crown Watertight, Inc. performed the chemical grout injection work in the elevator pit on April 27. There was some seepage but it seems to have stopped. Crown was scheduled to do a site visit to evaluate the conditions on May 1 but was unable to keep the appointment. We have not rescheduled as the pit is currently dry, but that may not be the case when the water table rises again.

New Business

Legislative Aid

- This year's State budget provides for 'Bullet Aid' funding to support libraries. As is the Library's practice, we submitted a letter to both our current representatives, Senator Kevin Thomas and Assemblyman Brian Curran, requesting funding to improve the facilities of our largest community room. The proposed improvements under consideration include upgrading the audiovisual system, installing acoustic sound wall panels and new flooring. Assemblyman Curran has already responded, saying he is giving several libraries, including Rockville Centre, \$7,500. The Library is awaiting Senator Thomas's response. Last year, the Senator gave us \$10,000 which we are using to upgrade the group study rooms.
- Disappointing news. We were notified that the Library was not awarded FY25 Community Project Funding (CPF) from Congressman Anthony D'Esposito. Our proposed project was the expansion of the rear entrance/exit to improve accessibility, energy efficiency and safety.

Long Island Attractions Discounted Tickets

The Nassau Library System was contacted by a few Long Island theme parks and a flower farm that are offering discounted tickets to library patrons. NLS is not organizing a coordinated order. These offers are similar to discount tickets from the Wildlife Conservation Society. The Library has a code and a link on its website where patrons may purchase tickets. The Library would not purchase discounted tickets for resale like the Riverhead Aquarium format. We will have information for the Board meeting on ticket discounts from The Adventure Park at Long Island, Splish Splash Water Park and Hortons Flower Farm.

Board Meeting Dates for July and August

Typically, the Board chooses its upcoming meeting dates at the July meeting. However, the July and August meeting dates are needed for the Library's newsletter.

Miscellaneous

Proposed 2024-2025 Budget

- The State Property Tax Cap form for Fiscal Year Ending June 2025 was submitted indicating the tax levy is below the tax cap. Accordingly, there was no need for a Board resolution to override the tax cap.
- I will attend the voting tally on May 21 and email the results to the Board and staff. The voting results will be posted on Wednesday morning.

Personnel

- Welcome to the two part-time librarians hired to replace two librarians that resigned:
 - a. Emilie Doleshel in Adult Reference replaces Amanda DeLisi.
 - b. Jen Artusa in Youth Services replaces Ellen Fox.
- Joanne Blaney is scheduled to return to work on May 20. Welcome back!

Rockville Centre Library Friends

Thank you to the Friends for sponsoring the following:

- Three Empire passes (\$210)
- Seed library supplies (\$150)
- Paint an eclipse (\$300)

As requested by the Friends, the Library submitted a wish list of items and materials that would enhance the Library experience. The Friends will advise us of their selections.

Rockville Centre Public Library
Assistant Director - Susan Finck
May 22, 2024

Building Survey

We have received 333 survey responses so far. They are filled with great ideas and helpful input on how we can improve and update our Library. Patrons may continue to complete a survey until May 24. I look forward to sharing the results with the Board, staff and community.

Library of Things

In order to showcase the Library of Things collection we have created a display using DVD cases with pictures of each item from this collection. On the back of each case is a brief description of the item and QR code to the page on the Library's website that lists all the items in this collection. Patrons may take the case to the Circulation desk if they wish to check out the item. If the item is currently checked out, there is still a picture of it on display encouraging them to reserve the device at the Reference desk. Kudos to Ellen L., Patricia M. and Daniel P. for their creativity and assistance with this fun project.

Collection Acquisition & Management (CAM)

Unfortunately, the CAM Project will not be able to move forward. The final count was 23 yes, 14 no and 14 Libraries did not provide a response.

Tech Updates

All the monitors have been delivered for the Group Study Rooms and public service desks. The monitor behind the Circulation desk has been installed and is currently showcasing informational sliders on upcoming programs and library offerings including helpful databases and items from the Library of Things collection. The monitor over the Circulation desk will be installed after the electrical outlet is updated in that area on May 23rd.

Policy

We have been able to gain an additional group study room for the public by moving the shelving room behind Circulation. As a result, we need to make a slight adjustment to the chart contained in the current Guidelines for Use of Quiet Study and Group Study Rooms that was adopted in April 2022. The chart in the revised guidelines lists the new room we have available. No other changes were made. The Policy Committee reviewed and approved the revision. We ask that the Board adopt this revised Guideline. (Copies of the current and proposed guidelines are attached.)

Statistics

Program Attendance, Museum Pass Activity, Circulation, Traf-Sys Monthly Traffic Report by Hour and Continuing Education Reports are attached.

Youth Services Department
Department Head - Jen Marino

The beginning of the month saw our three chicks heading back to the farm; they hitched a ride with Liz Vorbach, who has been the “mother hen” to all our hatches. We also raffled off a pair of chickens, hand crocheted by me. The raffle was ongoing while the eggs were incubating and after the chicks were hatched. We had about 160 patrons join the raffle, and two sisters won.

We expected the school break in April would be quieter than normal at the library with many of our patrons away on vacation or visiting family and beautiful weather that made for outdoor activities. We had two well-attended activities for school-age kids, Terrariums and Art with Jill. On the other hand, the nice weather and vacation kept numbers for Dance Party on the lower side. That’s one of the reasons I don’t run Dance Party over the summer. It’s not as much a lure when the kids can be running and playing outside.

Programming

- After a hiatus that started during the pandemic, we were able to hold a Make a Terrarium program again during the school break. The program is run by the Clark Botanical Gardens, but they had stopped running programs outside the garden directly after the pandemic. I decided to reach out again this year to see if they were back at it and they were! We had 21 kids learn about ecosystems and make beautiful terrariums featuring air plants.
- On April 24, 11 kids attended Art with Jill and made spring themed paintings featuring butterflies. Jill will be coming back in the summer for more art classes.
- We also had a Craft, Dance Party and Music for Aardvarks for the younger kids during the break. There were 17 kids at the craft and 41 kids at Aardvarks over two classes.

Outreach

- The Rockville Centre Schools Wellness Walk took place on Saturday, April 13. Theresa Vogel represented the library and handed out free books and healthy snacks until the rain and wind ended the day early. We’ve participated in this program for several years and had luck with beautiful weather in the past.
- The children’s room was in charge of handing out the solar eclipse glasses. They were very popular and we ran out days before the actual eclipse on April 8. Two of our staff members actually traveled in order to experience the totality.

Continuing Education

Jen R attended *Prepare for a Summer of Scares* presented by Booklist on Wednesday, April 10. In her own words:

Authors Tehlor Kay Mejia, Jennifer Killick, Kiersten White, and Amalie Howard talked about their spine-tingling books for middle-grade readers. Reading scary stories can be enjoyable, allows young readers to understand that feeling scared is okay, and helps them confront their fears in a secure environment. These stories can also help young readers develop bravery, learn about various cultures, and enhance their empathy.

Other

Emily Corvelle was able to help a Spanish-speaking patron on Sunday, April 29 while I was working with her. If Emily hadn't been there I would not have been able to help this brand new patron and her young son – she was able to explain about getting a library card and library programs. The patron was so appreciative. Emily has worked to learn Spanish on her own time and she tries to practice with some of the Spanish-speaking staff and patrons when she gets a chance.

Reference Department Report Department Head - Susan Finck

Community Outreach

Maple Pointe Assisted Living Discussion Group

The Keeper of Lost Things by Ruth Hogan was the next book that I chose for the Maple Pointe Book Club. Six Large Type copies were ordered and delivered to the Assisted Living Facility. I included discussion questions for the moderator of the group. (LC)

Library to Your Door

Three more patrons joined the LTYD program this month bringing the total number of people receiving hand selected books, DVDs, audio books, etc. delivered to their homes to **73** RVC patrons. When I took over the project over fifteen years ago there were only 12 people receiving items from our library via this service. (EMcC)

School to Work

Our school to work team came ready to work on our weeding projects and welcome packets. The seed library project is over, the team loved working on the seeds and looks forward to Spring 2025! But there is plenty more to work on and we appreciate all of their help! (EF)

Programming

Spring has sprung, and despite April's rainy interludes, sunny days are on the horizon! Our calendar bloomed with diverse programs to welcome the season. On Saturday, April 13th, ProShred came to our library, attracting 48 eager participants keen to kick off their spring cleaning in style. Then, on Thursday, April 4th, we painted an Eclipse, a creative homage to the celestial spectacle unfolding on April 8th. All participants received a pair of eclipse glasses. The event, guided by the talented Lisa Colon, ignited excitement for the upcoming eclipse, leaving patrons clamoring for more. Dianne Taggart took flight with her virtual lecture, "How to be a Birder...Anywhere!" on Tuesday, April 9th, captivating 23 attendees with her infectious passion for avian wonders. Jacqui Palatnik returned to our fold to teach the art of Canasta throughout April, with sessions held on the 3rd, 10th, and 17th, guiding both novices and seasoned players alike with her expert touch. And who could forget Brian Rose's captivating tribute on Monday, April 15th, spotlighting the comedic genius of Carl Reiner and Mel Brooks? His engaging presentation earned accolades from all who attended. Amidst the season's renewal, we also offered enlightening sessions on Digital Know-How, including a course on Microsoft Excel with Cheryl Clifford and a Q&A session on navigating Libby, held on Friday, April 10th. We of course had our standards that are tried and true: Friday Flicks, book discussions, poetry and writing workshops, James Coll and current events. As the flowers bloom, so too do our opportunities for learning and connection. (EF & LC)

Collection Maintenance

I am currently working on weeding the CD collection. I went through the entire music CD collection and withdrew anything that had not circulated in the last 5+ years, along with any CD that was significantly damaged. I have now moved onto the books on CD and am following the same process. (LF)

Staff Book Discussions

On Thursday, April 11, I facilitated my non-fiction book discussion. We discussed *River of the Gods: Genius, Courage, and Betrayal in Search for the Source of the Nile* by Candice Millard.

There were three people in attendance. We watched an interview with the author followed by a discussion of the book. (EF)

Feel Good Fiction Book Club took place on Thursday, April 25th at 7pm. We discussed the heart warming novel *How the Penguins Saved Veronica* by Hazel Prior. (LC)

On May 6th, the **Monday Mystery Book Discussion** took place virtually with twelve patrons in attendance to discuss *One Last Kill* by Robert Dugoni. The book discussion group has been a fixture at the RVCPL for over 20 years and is very popular.

Reader Advisory Lists and Displays

Back Entrance Book Display

April is National Garden Month. Books on all types of gardening were chosen to be displayed for the month of April. (LC)

Fiction Because Real Life is Hard is this month's display with six very popular fiction books, in regular and large print, ordered. I inter-library loaned about 20 copies of each book to last the month. Having multiple copies of titles assists all librarians in the Reader's Advisory process thereby increasing our already high circulation statistics. (EMcC)

The theme of the Unreliable Narrator is a popular reading choice for a lot of our patrons. To assist in finding just the right novel, I created the list "Fool Me Once ... Who/What Can You Believe" to post around the library. See list attached. (EMcC)

A popular topic for novels these past few years is the subject of plagiarism. I created a list called Hey You Stole My Idea with some of the titles of novels dealing with this popular topic. See list attached. (EMcC)

Archives

Emily A. gathered the 2023 Rockville Centre Heralds, placed them in chronological order and prepared them for digitization. She reviewed the data for accuracy once it was compiled and sent back to the Library. Jose B. loaded this collection to our website. Patrons may now easily access these newspapers from the archives link on our website.

Museum Pass Program

Maintenance is an ongoing effort, keeping abreast of any changes to days open or museum closings. An adjustment was made to the brochure to reflect a change to the admittance policy made by the New York Hall of Science. We had to make some adjustments to the Museum Pass pickups to reflect the unexpected library closing for elevator maintenance. (EF)

Technology

Fifteen books were added to the What We're Reading section of the website (EMcC)

Our Apple iOS and Android Help sessions are going very well. Patrons are very complimentary of the opportunity to get one-on-one assistance with an IT Specialist. They are also so happy they can stop in during the day or make an appointment to troubleshoot whatever tech issue they are having with their own device or get support using the Library's public computers.

Marketing & Promotions

Our new Librarian Trainee Lauren has jumped right into preparing all the flyers promoting upcoming Adult programming. She is also busy updating signage throughout the library and sending out social media blasts on programs with low registrations!

RVC Friends of the Library

I attended the Friends of the Library meeting on April 19th at 10:30am. I relayed the information that the Board approved closing the Library at 5 on Monday, June 17 for the Mary Calvi Kickoff. I also thanked them for the reimbursement of programs - Three Empire Passes (\$210), contribution to the Seed Library (\$150) and Paint an Eclipse (\$300). I told them that we received positive feedback about Lisa Colon and the painting program. I also informed them that the Library is conducting a building survey. (LC)

Tax Assistance

On April 11 we wrapped up our Tax Prep Program. Throughout February, March and April we provided Tax Prep Services for 83 people. Our preparers are so dedicated and wonderful to work with. Our program is so successful due to their commitment to volunteering and helping people. Many thanks to Dan and John for helping out at RVCPL. I look forward to working with them again next year. (EF)

Community

A hallmark of the RVCPL has always been our strong ties/relationships to the community and our patrons. A majority of staff live in the village and have known many of our patrons for years. A big library user and supporter (she donated the money to fund the James Coll lecture series for two years - \$6,000) fell and broke her shoulder. The staff sent a get well card and she was very touched we thought of her during her recovery. See card attached.

Another patron celebrated a big birthday and we mailed a birthday card and, to say she appreciated it, was an understatement. She sent us the lovely thank you note attached and bought the two beautiful plants you see on the circulation and reference service desks.

Finally, a long time patron passed away in April. Mrs. K was a woman the staff respected and loved, as is her husband, Mr. K. Both are avid readers and library supporters. I attended Mrs. K's wake and it was so heartwarming to be introduced by Mr. K to all his family and friends as his "personal librarian". Again, this is what makes our library hold such a special place in the heart of our patrons. (EMc)

Circulation Department
Department Head - Tricia Marino

Newspapers and Magazines

With all the exciting projects going on in the building, we needed to take down shelving to make room for additional seating. One of those items was the racks that stored older newspapers. We combined some of the magazines on their shelves to make space to store a week's worth of newspapers and then brought the older ones downstairs where we set up the old racks. I want to thank Pan, Dan, Jen M, Joe, and Steven for helping me plan, shift, take down, and make new graphics for the area.

Paging Room

The pages are moving behind the circulation desk to make space for a new group study room. I want to thank Pan for helping me go through the years of accumulated items in the old room and helping me figure out what we need in our new space. I created their own space for them on our work table and moved items around so they had space to keep the carts of books. Joe and Steven removed the old desk and set up a bay of shelves for them to use to hold the overflow of books.

Read, Cook, Eat

On April 11, our culinary adventures took us into the world of breadmaking with a carb-overloading session that delighted our taste buds and filled our bellies. Among the creations were a focaccia, a cardamom-infused loaf, and a cherry-studded masterpiece. Conversations revolved around the relative ease or complexity of the baking process, thoughts on whether our families would devour these creations, and the likelihood of attempting these recipes again. We left with an appreciation for the dedication and effort that went into crafting these delectable loaves.

Seed Library

The 2024 seed library is officially over. It has been an experience! I am grateful to my amazing staff for their hard work and commitment throughout this endeavor. Together, we have achieved remarkable success, serving 284 patrons and distributing a whopping 1677 seed packets. Every department in the library played a role in this achievement, and I extend my sincerest appreciation to every member for their contributions. Next year's seed library will be even better with the knowledge gained this year.

Custodial Department
Department Head - Joseph Weis

- Able Security repaired the staff entrance door by installing a new door closer.
- Rockville Centre Electric Department recorded the monthly readings.
- Terminix performed its monthly inspection.
- Door Automation repaired the rear public entrance that wasn't closing correctly.
- Protection People had to reset the burglar alarm as multiple sensors were not working.
- SavMor changed HVAC filters as part of the maintenance program.
- All Storm Drains were able to clear one of the two exit drains by the basement.
- Groundwater water was seeping into the elevator pit. We pumped over 7,000 gallons of water out of the elevator pit before a waterproofing company was scheduled.
- Crown Watertight tried chemical grout injections to stop water seeping into the elevator pit. The process worked for the most part but we still have some water leaking into the pit. Crown is scheduled to return for another round of injections.
- Noble Elevator performed its monthly elevator inspection.
- We did the monthly lubing of sump pumps.
- Refreshed the RVC sign by painting the globe gold; will paint the lettering gold.
- Removed shelving in the Paging room as part of the process to create a new Group Study Room. The room's walls were repaired, primed and painted.
- Installed a newspaper rack in basement so old newspapers could be moved from the first floor.
- Dismantled the shelving that stored old newspapers on the first floor.
- Uninstalled two empty CD cabinets and stored them in the basement.
- Empire Landscaping is doing its monthly maintenance and cleanups.

Proposed
Rockville Centre Public Library
GUIDELINES FOR USE OF QUIET STUDY and
GROUP STUDY ROOMS

These rooms are intended for serious study or research demanding quiet. In order to ensure the proper atmosphere, free from disturbances, the following guidelines have been established:

1. Patrons must be sixteen (16) years of age or older. Proof of age may be required.
2. Study Rooms have the following occupancy requirements:

Room	Minimum Occupancy	Maximum Occupancy
Quiet Study Rooms 1-6	1	2
Group Study Room 1	2	4
Group Study Room 2	2	4
Group Study Room 3	2	6

3. Quiet Study Rooms 1-5 are not soundproof. Occupants need to keep their voices low.
4. Time may be limited to periods of two hours, as demand requires.
5. Occupants will be asked to leave if there are more or less of the permitted number in a room.
6. Tutoring is not permitted in Study Rooms.
7. Rooms are not reservable.
8. Study room privileges will be denied to those who disregard Library regulations.

Library staff has the authority to make adjustments if necessary.

Adopted 04.12.22
Revised 05.22.24

Rockville Centre Public Library

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Revised 04.12.22

RVC Monthly Statistics Report

Items Checked Out 2020-2023

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2020-2021	7112	9011	8280	8980	8067	8522	8417	8086	8607	8071	8211	9257	100621
FY 2021-2022	10922	10221	8833	9130	8912	8017	8534	8781	9490	8998	8892	10138	110868
FY 2022-2023	11194	11176	9216	9516	8805	7598	10152	9572	10023	9089	8624	9681	114646
FY 2023-2024	10578	11308	8945	8976	8794	7645	9460	9019	9322	8732			92779

Items Renewed 2020-2023

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2020-2021	357	830	974	1063	983	1459	1294	919	989	916	778	889	11451
FY 2021-2022	951	1024	932	872	995	941	1028	993	1159	1004	768	561	11228
FY 2022-2023	735	1472	4696	5430	4807	4570	4037	4330	4927	4424	4815	3784	47827
FY 2023-2024	4907	5027	4999	4878	4055	3957	3840	4278	4505	4353			44799

Items Checked In 2020-2023

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2020-2021	925	878	7152	6674	6079	6188	3740	4117	3570	2151	1315	7145	49934
FY 2021-2022	9686	10616	9143	8963	9077	8080	7766	8195	9451	9148	8644	9050	107819
FY 2022-2023	10153	11262	9492	9849	8885	7767	9249	8747	10280	8875	8583	8741	111693
FY 2023-2024	10047	11311	9412	9414	8797	8128	8613	8654	9340	9133			92849

Items Checked Out & Renewed 2020-2023

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2020-2021	7469	9841	9245	10043	9050	9981	9711	9005	9596	8987	8989	10146	112063
FY 2021-2022	11873	11245	9765	10002	9507	8958	9562	9774	10649	10002	9660	10699	122096
FY 2022-2023	11929	12648	13912	14946	13412	12168	14189	13902	14950	13513	13439	13465	162473
FY 2023-2024	15485	16335	13944	13854	12849	11602	13300	13297	13827	13085			137578

Holds Placed 2020-2023

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2020-2021	1428	998	1172	1100	862	1782	918	876	1136	899	1159	835	13165
FY 2021-2022	983	1221	853	1077	750	873	952	987	1333	837	873	959	11698
FY 2022-2023	1267	1092	985	923	870	860	951	813	936	659	967	637	10960
FY 2023-2024	721	1044	770	824	686	552	924	894	883	766			8064

Holds Filled 2020-2023

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2020-2021	2130	1871	1843	1810	1481	178	1866	1574	1679	1486	1347	1522	18787
FY 2021-2022	1667	1595	1376	1653	1546	1441	1592	1309	1606	1382	1384	1528	18079
FY 2022-2023	1854	1831	1700	1650	1659	1376	1824	1465	1599	1357	1419	1475	19009
FY 2023-2024	1672	1824	1449	1599	1648	1446	1526	1475	1481	1448			15568

Total Transactions 2019-2023

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2019-2020	39975	35574	30284	32547	29272	24244	29706	28955	13755	77	17	3076	267482
FY 2020-2021	11962	13585	19421	19627	17427	18845	16325	15572	15981	13520	12814	19648	194727
FY 2021-2022	24209	24677	21137	21695	21280	19352	19872	20265	23039	21369	20561	22236	259692
FY 2022-2023	25203	26833	26089	27168	24826	22171	26013	24927	27776	24404	24408	24318	304136
FY 2023-2024	27925	30514	25575	25691	23972	21728	24363	24320	25531	24442			254061

Active Patrons 2019-2023

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2019-2020	3418	3479	3253	3115	3007	2733	3028	2983	2510	1131	1118	2016	31791
FY 2020-2021	2174	2226	2424	2379	2268	2257	2298	2247	2353	2376	2303	2511	27816
FY 2021-2022	2810	2952	2794	2949	2646	2649	2647	2661	2662	2615	2858	3067	33310
FY 2022-2023	3220	3257	3270	2974	2871	2960	3107	3105	3216	3170	3177	3157	37484
FY 2023-2024	3524	3656	3471	3460	3344	3145	3191	3111	3429	3043			33674

Patrons Added 2019-2023

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2019-2020	229	109	229	66	62	27	109	67	56	31	18	23	1026
FY 2020-2021	28	30	29	34	28	23	29	46	43	33	38	80	441
FY 2021-2022	94	83	96	78	72	89	49	101	84	73	129	136	1084
FY 2022-2023	181	104	85	72	93	37	72	85	76	78	107	73	1063
FY 2023-2024	163	95	63	79	38	39	63	64	81	78			763

Public Computer Sessions 2021-2023

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2021-2022	491	539	516	541	447	492	510	488	625	681	768	675	6773
FY 2022-2023	603	711	618	723	705	627	779	760	618	750	751	795	8440
FY 2023-2024	719	827	718	727	698	615	749	733	717	750			7253

Wireless Internet Total Sessions (WiFi) 2021-2023 (Cares Act extension WiFi)

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2021-2022	18	26	15	52	65	74	38	30	148	186	237	254	1143
FY 2022-2023	172	159	177	165	163	121	122	120	177	122	151	150	1799
FY 2023-2024	145	154	123	163	165	84	95	93	88	135			1245

Community Room Use (scheduled events) 2019-2023

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2019-2020	5	11	34	43	39	33	40	39	21	CLOSED-COVID	0	0	265
FY 2020-2021	0	0	0	0	0	0	0	0	0	0	0	0	0
FY 2021-2022	2	2	1	12	16	14	7	16	13	12	6	11	112
FY 2022-2023	4	5	14	23	22	15	22	21	22	21	16	7	192
FY 2023-2024	2	5	10	22	22	13	22	17	28	23			164

Community Room Use (# of participants)2023

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2022-2023						188	247	250	294	176	429	170	1754
FY 2023-2024	22	43	97	242	310	173	311	198	492	242			2130

Group & Quiet Study Usage 2022-2023

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2021-2022											235	262	497
FY 2022-2023	180	188	237	261	265	290	315	295	311	236	292	401	3271
FY 2023-2024	263	222	243	248	252	227	264	211	282	258			2470

Adult DVD Circulation 2019-2023

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2019-2020	1168	1208	974	1024	1069	903	1173	1015	474	0	0	55	9063
FY 2020-2021	431	857	812	1049	871	970	736	792	935	598	563	580	9194
FY 2021-2022	781	720	558	582	566	636	703	576	622	560	506	475	7285
FY 2022-2023	620	604	559	773	729	849	929	900	894	680	743	644	8924
FY 2023-2024	727	829	876	781	791	839	950	850	872	763			8278

Playways (2121) checkout + renewal

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2022-2023								31	25	26	25	28	135
FY 2023-2024	26	37	20	28	16	12	13	20	37	25			234

Rokus(2323) checkout + renewal

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2022-2023								65	33	25	23	16	162
FY 2023-2024	23	20	23	32	25	18	16	16	29	16			218

Kindles(2222) checkout + renewal

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2022-2023								28	19	13	14	18	256
FY 2023-2024	19	18	16	14	11	16	17	14	15	24			164

Audiobooks CD(2) checkout + renewal

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2022-2023								68	46	19	23	19	175
FY 2023-2024	18	12	14	8	19	9	13	16	17	20			146

Music CDs(2525) checkout + renewal

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2022-2023								88	27	27	22	12	176
FY 2023-2024	13	68	31	35	19	14	18	15	21	34			268

Total Overdrive Ebook/Audiobook Circ. 2019-2023

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2019-2020	3104	3107	2685	2702	2708	2567	2937	2850	3178	4084	4757	4599	39278
FY 2020-2021	4619	4331	3847	3701	3445	3690	4145	3867	4059	3856	3775	3901	47236
FY 2021-2022	4272	4453	3995	3689	3593	3642	4373	3912	3895	3748	3743	3882	47137
FY 2022-2023	4575	4638	3937	3810	3649	3947	4604	3978	4179	4326	4329	4742	50714
FY 2023-2024	5204	5331	4517	4672	4463	4528	5195	4782	4629	4999			48320

Overdrive Ebook Circulation 2019-2023

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2019-2020	2360	2379	2093	1953	1989	1774	2091	2126	2454	3248	3837	3756	30060
FY 2020-2021	3706	3464	3032	2910	2662	2860	3191	2977	3083	2895	2978	2877	36536
FY 2021-2022	3333	3367	2955	2703	2589	2605	3189	2811	2717	2672	2564	2722	34227
FY 2022-2023	3287	3307	2740	2585	2461	2697	3078	2659	2698	2866	2868	3112	34358
FY 2023-2024	3444	3572	2973	2969	2796	2841	3348	3120	2881	3080			31024

Overdrive Audiobook Circulation 2019-2023

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2019-2020	744	732	668	728	722	727	779	801	727	844	922	851	9245
FY 2020-2021	914	870	815	793	783	831	958	892	981	963	952	1024	10776
FY 2021-2022	1043	1089	1043	987	1009	1040	1184	1101	1118	1076	1179	1160	13029
FY 2022-2023	1288	1331	1197	1225	1188	1250	1526	1319	1481	1460	1461	1630	16356
FY 2023-2024	1758	1758	1544	1703	1667	1687	1847	1682	1748	1919			17293

Overdrive Magazine Circulation 2019-2023

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2020-2021							37	184	276	210	209	117	1033
FY 2021-2022	187	233	224	246	209	290	294	328	243	233	270	216	2973
FY 2022-2023	177	249	238	270	170	233	226	179	186	203	179	219	2529
FY 2023-2024	236	236	323	832	922	898	886	821	721	455			6330

Overdrive Unique Users 2019-2023

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2019-2020	651	686	674	657	632	629	685	695	791	903	953	971	8927
FY 2020-2021	961	925	901	883	863	851	914	915	908	918	903	927	10869
FY 2021-2022	954	978	929	893	888	922	995	957	863	845	856	871	10951
FY 2022-2023	960	973	962	942	898	903	1010	989	1004	1029	1035	1035	11740
FY 2023-2024	1148	1149	1126	1137	1136	1159	1231	1195	1190	1192			11663

New Overdrive Users 2019-2023

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2019-2020	36	41	40	31	28	16	47	32	83	147	106	77	684
FY 2020-2021	38	40	31	29	26	23	36	29	32	19	20	24	347
FY 2021-2022	32	35	35	25	23	25	35	23	33	19	28	24	337
FY 2022-2023	38	49	36	25	18	21	41	37	43	29	25	25	387
FY 2023-2024	55	39	35	30	26	32	45	29	32	29			352

Hoopla Circulation 2021-2023

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2021-2022				61	62	67	73	84	192	173	136	149	997
FY 2022-2023	154	141	169	163	156	162	190	214	191	236	252	278	2306
FY 2023-2024	276	305	266	282	286	318	295	273	314	291			2906

Hoopla Unique Users 2021-2023

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2021-2022				27	23	22	20	22	38	34	29	30	245
FY 2022-2023	31	29	36	38	36	31	43	45	49	51	53	52	494
FY 2023-2024	60	55	57	67	59	73	59	65	72	61			628

Hoopla New Users 2021-2023

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2021-2022				59	19	15	5	8	22	14	15	12	169
FY 2022-2023	19	16	16	18	16	8	11	17	13	20	17	22	193
FY 2023-2024	17	19	13	17	14	24	13	10	17	29			173

Museum Pass Activity 2019-2023

	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	Total
FY 2019-2020	117	138	59	83	109	109	98	110	45	7	0	4	890
FY 2020-2021	28	36	49	52	39	23	39	33	38	77	83	73	570
FY 2021-2022	122	121	74	69	51	88	47	95	70	150	93	99	1079
FY 2022-2023	128	157	92	83	86	91	107	123	116	169	106	121	1379
FY 2023-2024	112	186	100	102	121	115	100	119	119	173			1247

Monthly Traffic By Hour

Month by Hour for Rockville Centre Library
For the month of April, 2024

01 Rockville Centre

Day	Hour Ending												Front					
	9am	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	9pm	10pm	11pm	12am	oth	Total
1	3	26	33	18	23	23	24	39	29	23	14	11	2	0	0	0	0	268
2	1	8	44	28	32	17	14	21	16	20	11	2	1	0	0	0	0	215
3	5	31	16	16	16	22	26	30	21	4	11	8	0	0	0	0	0	206
4	5	18	21	34	30	32	19	32	32	34	25	13	8	0	0	0	0	303
5	2	26	21	18	46	28	19	53	33	26	0	0	0	0	0	0	0	272
6	1	25	35	22	36	31	24	25	29	0	0	0	0	0	0	0	0	228
7	0	0	0	1	8	43	35	25	13	0	0	0	0	0	0	0	0	125
8	2	42	35	32	39	42	35	47	21	21	9	10	1	0	0	1	1	337
9	2	14	14	20	13	12	15	31	36	14	27	6	0	0	0	0	0	204
10	2	26	20	12	25	12	15	28	12	21	18	12	6	0	0	1	1	210
11	1	19	20	19	38	18	17	47	30	18	15	5	1	0	0	0	0	248
12	3	31	18	25	7	22	19	34	39	19	0	0	0	0	0	0	0	217
13	2	17	23	16	21	22	28	22	17	0	0	0	0	0	0	0	0	168
14	0	0	0	0	2	32	21	22	8	1	0	0	0	0	0	0	0	86
15	1	13	21	11	31	15	15	34	14	22	18	13	1	0	0	1	1	210
16	1	10	47	28	17	9	17	25	30	31	47	18	6	0	0	0	0	286
17	8	16	23	24	16	14	24	40	21	11	20	5	6	0	0	3	3	231
18	1	16	14	24	22	18	28	41	34	19	11	8	6	0	0	0	0	242
19	2	18	25	19	27	20	18	30	18	13	0	0	0	0	0	0	0	190
20	1	2	15	26	19	15	12	23	21	0	0	0	0	0	0	0	0	134
21	0	0	0	0	2	38	20	14	6	0	0	0	0	0	0	0	0	80
22	3	11	32	33	20	27	15	20	13	14	11	6	3	0	0	0	0	208
23	0	9	43	29	20	25	20	21	21	24	12	13	8	0	0	1	1	246
24	2	23	32	24	21	26	18	36	18	15	20	8	4	0	0	0	0	247
25	4	9	27	21	7	24	23	36	15	14	15	10	4	0	0	0	0	209
26	1	26	35	19	15	31	19	24	18	15	0	0	0	0	0	0	0	203
27	2	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3
28	0	0	0	3	3	33	17	20	28	0	0	0	0	0	0	0	0	104
29	2	23	17	21	27	21	18	26	20	15	11	12	4	0	0	1	1	218
30	1	10	54	31	39	27	33	32	26	16	11	11	4	0	0	0	0	295

Month by Hour for Rockville Centre Library
For the month of April, 2024

01 Rockville Centre

Hour Ending

Front

Day	9am	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	9pm	10pm	11pm	12am	oth	Total	
Total	58	469	686	574	622	699	608	878	639	410	306	171	65	0	0	0	0	8	6,193
Hour by Day of Week																			
Sun	0	0	0	4	15	146	93	81	55	1	0	0	0	0	0	0	0	0	395
Mon	11	115	138	115	140	128	107	166	97	95	63	52	11	0	0	0	0	3	1,241
Tue	5	51	202	136	121	90	99	130	129	105	108	50	19	0	0	0	0	1	1,246
Wed	17	96	91	76	78	74	83	134	72	51	69	33	16	0	0	0	0	4	894
Thu	11	62	82	98	97	92	87	156	111	85	66	36	19	0	0	0	0	0	1,002
Fri	8	101	99	81	95	101	75	141	108	73	0	0	0	0	0	0	0	0	882
Sat	6	44	74	64	76	68	64	70	67	0	0	0	0	0	0	0	0	0	533

**Month by Hour for Rockville Centre Library
For the month of April, 2024**

01 Rockville Centre

Back

Hour Ending

Day	9am	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	9pm	10pm	11pm	12am	oth	Total
1	4	32	36	27	29	19	43	49	48	22	24	10	3	0	0	0	1	347
2	0	6	40	20	30	20	29	26	26	30	28	11	7	0	0	0	2	275
3	4	31	32	20	22	15	27	35	28	28	10	11	5	0	0	0	1	269
4	0	20	22	32	27	27	22	40	35	35	31	13	12	0	0	0	1	317
5	2	27	29	11	28	31	36	28	33	24	0	0	0	0	0	0	0	249
6	2	16	34	13	47	28	31	22	15	2	0	0	0	0	0	0	0	210
7	0	0	0	2	1	47	25	24	22	0	0	0	0	0	0	0	0	121
8	1	25	37	28	31	36	31	24	34	15	19	5	2	0	0	0	2	290
9	0	2	45	23	21	13	18	34	25	24	16	16	2	0	0	0	1	240
10	2	33	15	14	23	23	26	18	23	13	27	8	5	0	0	0	1	231
11	0	20	15	15	31	33	31	37	44	25	30	14	4	0	0	0	2	301
12	1	25	26	21	16	31	16	17	30	19	1	1	0	0	0	0	0	204
13	0	34	28	34	28	41	22	25	18	0	0	0	0	0	0	0	1	231
14	0	0	0	0	4	44	33	31	14	0	0	0	0	0	0	0	0	126
15	1	20	15	11	38	19	22	21	25	31	40	18	5	0	0	0	2	268
16	0	5	30	34	21	10	34	33	35	38	45	22	7	0	0	0	1	315
17	0	31	21	16	16	25	21	26	38	26	30	20	2	0	0	0	1	273
18	1	29	9	21	20	23	30	29	33	45	24	15	5	0	0	0	0	284
19	4	26	17	16	12	28	23	26	12	10	0	0	0	0	0	0	0	174
20	2	17	30	22	24	12	23	16	14	0	0	0	0	0	0	0	0	160
21	0	0	0	1	3	36	27	21	12	0	0	0	0	0	0	0	0	100
22	3	14	38	41	32	20	25	17	16	18	4	3	3	0	0	0	1	235
23	0	8	28	17	18	14	14	22	23	16	13	7	3	0	0	0	2	185
24	3	33	39	19	34	30	19	42	18	12	13	14	6	0	0	0	1	283
25	2	23	11	35	15	31	27	23	27	11	14	10	5	0	0	0	1	235
26	4	28	27	14	23	36	21	30	10	16	0	0	0	0	0	0	2	211
27	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
28	0	0	0	2	0	36	33	19	12	0	0	0	0	0	0	0	0	102
29	6	18	21	16	35	25	12	17	24	23	9	9	3	0	0	0	1	219
30	0	14	39	25	30	27	35	38	31	25	11	24	7	0	0	0	1	307

Month by Hour for Rockville Centre Library
For the month of April, 2024

01 Rockville Centre

[Back](#)

Day	Hour Ending																Total
	9am	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	9pm	10pm	11pm	12am	

Total	42	537	684	550	659	781	756	790	725	508	389	231	86	0	0	0	25	6,763
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Hour by Day of Week

Sun	0	0	0	5	8	163	118	95	60	0	0	0	0	0	0	0	0	449
Mon	15	109	147	123	165	119	133	128	147	109	96	45	16	0	0	0	7	1,359
Tue	0	35	182	119	120	84	130	153	140	133	113	80	26	0	0	0	7	1,322
Wed	9	128	107	69	95	93	93	121	107	79	80	53	18	0	0	0	4	1,056
Thu	3	92	57	103	93	114	110	129	139	116	99	52	26	0	0	0	4	1,137
Fri	11	106	99	62	79	126	96	101	85	69	1	1	0	0	0	0	2	838
Sat	4	67	92	69	99	82	76	63	47	2	0	0	0	0	0	0	1	602

**Month by Hour for Rockville Centre Library
For the month of April, 2024**

													01 Rockville Centre						
Total	100	1,006	1,370	1,124	1,281	1,480	1,364	1,668	1,364	918	695	402	151	0	0	0	0	33	12,956
Hour by Day of Week																			
Sun	0	0	0	9	23	309	211	176	115	1	0	0	0	0	0	0	0	0	844
Mon	26	224	285	238	305	247	240	294	244	204	159	97	27	0	0	0	0	10	2,600
Tue	5	86	384	255	241	174	229	283	269	238	221	130	45	0	0	0	0	8	2,568
Wed	26	224	198	145	173	167	176	255	179	130	149	86	34	0	0	0	0	8	1,950
Thu	14	154	139	201	190	206	197	285	250	201	165	88	45	0	0	0	0	4	2,139
Fri	19	207	198	143	174	227	171	242	193	142	1	1	0	0	0	0	0	2	1,720
Sat	10	111	166	133	175	150	140	133	114	2	0	0	0	0	0	0	0	1	1,135
All Total	100	1,006	1,370	1,124	1,281	1,480	1,364	1,668	1,364	918	695	402	151	0	0	0	0	33	12,956
Grand Total Hour by Day of Week																			
Sun	0	0	0	9	23	309	211	176	115	1	0	0	0	0	0	0	0	0	844
Mon	26	224	285	238	305	247	240	294	244	204	159	97	27	0	0	0	0	10	2,600
Tue	5	86	384	255	241	174	229	283	269	238	221	130	45	0	0	0	0	8	2,568
Wed	26	224	198	145	173	167	176	255	179	130	149	86	34	0	0	0	0	8	1,950
Thu	14	154	139	201	190	206	197	285	250	201	165	88	45	0	0	0	0	4	2,139
Fri	19	207	198	143	174	227	171	242	193	142	1	1	0	0	0	0	0	2	1,720
Sat	10	111	166	133	175	150	140	133	114	2	0	0	0	0	0	0	0	1	1,135

April 2024 Adult Program Attendance

Month	Day	Event Name	Format	In-person	Virtual	Total Attendance
Apr	1	Alzheimer's Support Group (In-person)	In-person	1		1
Apr	1	Monday Mysteries with Librarian Eileen McCarthy	virtual		17	17
Apr	1	Monday Afternoon Games (In-person)	In-person	18		18
Apr	1	Meditation with MaryClare (Hybrid)	Hybrid	3	5	8
Apr	1	Knitting and Crochet Circle (In-person)	In-person	4		4
Apr	2	Chi Gong with Marianna Farina (In-person)	In-person	8		8
Apr	2	Tuesday Yoga with Joe (Hybrid)	Hybrid	18	10	28
Apr	3	Simply Stronger with Marilyn Bunger (Hybrid)	Hybrid	8	10	18
Apr	3	Learn to Play Canasta with Jacqui Palatnik (In-person)	In-person	15		15
Apr	3	Current Events with Richard Skolnik (Virtual)	Virtual		17	17
Apr	3	Evening Yoga with MaryClare (Hybrid)	Hybrid	17	8	25
Apr	3	Scribblers: A Writing Workshop (Virtual)	Virtual		15	15
Apr	4	Tax Preparation Sign Up: By Appointment Only	In-person	10		10
Apr	4	Paint an Eclipse with Lisa Colon (In-person)	In-person	14		14
Apr	4	Let's Play Bridge (In-person)	In-person	4		4
Apr	4	Game Night (In-person)	In-person	8		8
Apr	5	The Poet's Craft with Mindy Mangot (In-person)	In-person	13		13
Apr	5	Friday Flicks (In-person) When Harry Met Sally (R, 96m)	In-person	3		3
Apr	8	Chef Rob - Take and Make	in-person	26		26
Apr	8	Apple/Android Help (In-person)	In-person	1		1
Apr	8	Monday Afternoon Games (In-person)	In-person	13		13
Apr	8	Meditation with MaryClare (Hybrid)	Hybrid	3	7	10
Apr	8	Knitting and Crochet Circle (In-person)	In-person	0		0
Apr	9	Chi Gong with Marianna Farina (In-person)	In-person	7		7
Apr	9	Tuesday Yoga with Joe (Hybrid)	Hybrid	18	8	26
Apr	9	How to be a Birder...Anywhere! with Diane Taggart	virtual		23	23
Apr	10	Simply Stronger with Marilyn Bunger (Hybrid)	Hybrid	8	8	16
Apr	10	One-to-One Career Advising (In-person)	In-person	4		4
Apr	10	Learn to Play Canasta with Jacqui Palatnik (In-person)	In-person	15		15
Apr	10	Current Events with Richard Skolnik (Virtual)	Virtual		18	18
Apr	10	Cover to Cover Book Discussion with Gretchen Browne	In-person	5		5
Apr	10	Writer's Workshop with Barbara Novack (In-person)	In-person	11		11
Apr	10	Evening Yoga with MaryClare (Hybrid)	Hybrid	11	7	18
Apr	11	Tax Preparation Sign Up: By Appointment Only (In-Pers)	In-Person	5		5
Apr	11	Constitution and Current Affairs with James Coll (Hybrid)	Hybrid	16	22	38
Apr	11	Let's Play Bridge (In-person)	In-person	7		7
Apr	11	Ready, Cook, Eat! with Librarian Tricia (In-person)	In-person	2		2
Apr	11	The Real Deal: Non-Fiction Book Discussion (In-person)	In-person	3		3
Apr	11	Game Night (In-person)	In-person	8		8
Apr	12	Let's Libby (In-person)	In-person	2		2
Apr	13	Defensive Driving (In-person)	In-person	14		14
Apr	13	Library Shred Event with ProShred Security (In-person)	In-person	48		48
Apr	15	Carl Reiner and Mel Brooks: The Grandmasters of Ameri	Virtual		25	25
Apr	15	Monday Afternoon Games (In-person)	In-person	34		34

Apr	15	Meditation with MaryClare (Hybrid)	Hybrid		5	5
Apr	15	Knitting and Crochet Circle (In-person)	In-person	3		3
Apr	16	Chi Gong with Marianna Farina (In-person)	In-person	7		7
Apr	16	Tuesday Yoga with Joe (Hybrid)	Hybrid	19	10	29
Apr	16	Spring Flowers with RVC Library Friends and Art Flowe	In-person	37		37
Apr	16	By the Book: Historical Fiction with Sarah Siegel (Hybrid)	Hybrid	10	5	15
Apr	17	Simply Stronger with Marilyn Bunger (Hybrid)	Hybrid	8	12	20
Apr	17	Learn to Play Canasta with Jacqui Palatnik (In-person)	In-person	14		14
Apr	17	Current Events with Richard Skolnik (Virtual)	Virtual		16	16
Apr	17	Evening Yoga with MaryClare (Hybrid)	Hybrid	8	7	15
Apr	18	Let's Play Bridge (In-person)	In-person	3		3
Apr	18	Game Night (In-person)	In-person	3		3
Apr	22	Apple/Android Help (In-person)	In-person	2		2
Apr	22	Monday Afternoon Games (In-person)	In-person	24		24
Apr	22	Meditation with MaryClare (Hybrid)	Hybrid		7	7
Apr	22	Knitting and Crochet Circle (In-person)	In-person	0		0
Apr	23	Learn Microsoft Excel with Cheryl Clifford (In-person)	In-person	5		5
Apr	23	Chi Gong with Marianna Farina (In-person)	In-person	6		6
Apr	23	Tuesday Yoga with Joe (Hybrid) - Cancelled	Hybrid			
Apr	24	Simply Stronger with Marilyn Bunger (Hybrid)	Hybrid	7	10	17
Apr	24	Current Events with Richard Skolnik (Virtual)	Virtual		15	15
Apr	24	Evening Yoga with MaryClare (Hybrid)	Hybrid	7	5	12
Apr	25	Let's Play Bridge (In-person)	In-person	4		4
Apr	25	Feel Good Fiction with Librarian Lisa (In-Person)	In-Person	2		2
Apr	25	Game Night (In-person)	In-person	16		16
Apr	26	Short Story Discussion with Mindy Mangot (In-person)	In-person	12		12
Apr	26	Friday Flicks (In-person) Wonka (PG, 112min)	In-person	12		12
Apr	29	Monday Afternoon Games (In-person)	In-person	24		24
Apr	29	Meditation with MaryClare (Hybrid)	Hybrid	2	8	10
Apr	29	Knitting and Crochet Circle (In-person)	In-person	2		2
Apr	30	Learn Microsoft Excel with Cheryl Clifford (In-person)	In-person	3		3
Apr	30	Chi Gong with Marianna Farina (In-person)	In-person	6		6
Apr	30	Tuesday Yoga with Joe (Hybrid)	Hybrid	9	9	18
Total				660	309	969

April 2024 J Statistics

Date	Day	Program	Children	Adult	Total	Program	Librarian-led?
1-Apr-24	Mon	10am Storytime (18m-5yrs)	16	24	40	1	1
2-Apr-24	Tue	10:30 PlayDate (15mos-4yrs)	24	20	44	1	1
3-Apr-24	Wed	10am Mothers' Center Circle (adults)	1	6	7	1	0
		10:30 RLY PreK-K	cancelled - rain				
4-Apr-24	Thu	10:30 RLY PreK-1 or 2	cancelled by RLY				
5-Apr-24	Fri	10am Storytime (18m-2yrs)	20	16	36	1	1
		11am OMO (3-5yrs)	6	0	6	1	1
		4pm Matters of the Heart (5-10yrs)	11	0	11	1	0
6-Apr-24	Sat	10:30 Tiny Songbirds (6mos-5yrs)	21	20	41	1	0
7-Apr-24	Sun						
8-Apr-24	Mon	10am Storytime (18m-5yrs)	15	14	29	1	1
		11am Tot Spot (b-17mos)	10	12	22	1	1
		4pm 2nd Gr Book Disc	3	0	3	1	1
9-Apr-24	Tue						
10-Apr-24	Wed	10:30 RLY PreK-K	5	2	7	1	1
11-Apr-24	Thu	10:30 RLY PreK-1 or 2	cancelled by RLY				
		2pm Dance Party (3-5yrs)	26	19	45	1	1
12-Apr-24	Fri	9:30am Aardvarks (6mos - 4yrs)	23	22	45	1	0
		10:30am Aardvarks (6mos - 4yrs)	22	25	47	1	0
		Take and Make: Brown Bag Club (3-6yrs) 12 kits made	8	0	8	1	1
13-Apr-24	Sat	RVC School Wellness Walk				1	0
14-Apr-24	Sun						
15-Apr-24	Mon	10am Storytime (18m-5yrs)	16	18	34	1	1
16-Apr-24	Tue	10:30 PlayDate (15mos-4yrs)	21	17	38	1	1
17-Apr-24	Wed	10am Mothers' Center Circle (adults)	1	4	5	1	0
		10:30 RLY PreK-K	8	3	11	1	1
18-Apr-24	Thu	10:30 RLY PreK-1 or 2	cancelled for rain				
		2pm Craft (3-5yrs)	19	11	30	1	1
19-Apr-24	Fri	10am Storytime (18m-2yrs)	17	13	30	1	1
		11am OMO (3-5yrs)	4	0	4	1	1
20-Apr-24	Sat						
21-Apr-24	Sun						
22-Apr-24	Mon	11am Terrariums (gr 1-5)	21	6	27	1	0
23-Apr-24	Tue	10:30 Craft (3-5yrs)	17	14	31	1	1
24-Apr-24	Wed	10:30 RLY PreK-K	6	3	9	1	1
		10:30-12pm Art with Jill (gr 3-5)	11	0	11	1	0
25-Apr-24	Thu	10:30 RLY PreK-1 or 2	5	2	7	1	1
		2pm Dance Party (3-5yrs)	8	7	15	1	1
26-Apr-24	Fri	9:30am Aardvarks (6mos - 4yrs)	20	19	39	1	0
		10:30am Aardvarks (6mos - 4yrs)	21	16	37	1	0
		4pm My First Book Club (K-2)	rescheduled				
27-Apr-24	Sat						

April 2024 J Statistics

Date	Day	Program	Children	Adult	Total	Program	Librarian-led?
28-Apr-24	Sun						
29-Apr-24	Mon						
30-Apr-24	Tue						
APR	Passive	Stuffed Chicken Raffle (160 entries)				1	1
APR	Passive	White Board - Tally Marks around the world				1	1
TOTALS			406	313	719	33	22

YA Statistics April 2024

Date	Day	Platform	Activity	YA	Program
2-Apr-24	Tu	Zoom	D+D (gr 5-9)	7	1
5-Apr-24	Fri		Teen Café (gr 6-12)	5	1
9-Apr-24	Tu	Zoom	D+D (gr 5-9)	5	1
10-Apr-24	Wed		Bookworm Book Club (gr 6-12)	0	0
16-Apr-24	Tu	Zoom	D+D (gr 5-9)	7	1
19-Apr-24	Fri		Teen Café (gr 6-12)	2	1
23-Apr-24	Tu		Community Service: Craft Helpers (gr 7-12)	0	1
APR		Passive	Community Service: Teen Reviews (gr 6-12) (6 reviews)	6	1
APR		Take and Make	Community Service: Little Saint Nick (gr 6-12) (55 cards)	6	1
Totals				38	8

Museum Pass Activity April 2024

Pass	Number Reserved
9/11 Memorial & Museum	4
Cradle of Aviation Museum	16
Empire Pass Card - Free Parking at NY State Parks	13
Frick Collection	1
Garvies Point Museum & Preserve	3
Guggenheim Museum	5
Intrepid Sea, Air & Space Museum	8
Long Island Children's Museum	31
Long Island Museum	2
Museum of Modern Art	11
Museum of the Moving Image	3
Nassau County Firefighters Museum	11
Nassau County Museum of Art	18
New York Botanical Garden	16
New York Hall of Science	5
New York Transit Museum	5
New-York Historical Society	3
Old Westbury Gardens	17
Raynham Hall Museum	1
	173



Fool Me Once ...

Who/What Can You Believe?

☐ **The Silence in Her Eyes** by Armando Lucas Correa (2024)

A woman with motion blindness becomes obsessed with a new neighbor whose husband, she's convinced, wants to kill her.

☐ **Before I Go to Sleep** by S.J. Watson (2011)

An amnesiac attempts to reconstruct her past by keeping a journal and discovers the dangerous inconsistencies in the stories of her husband and her secret doctor.

☐ **56 Days** by Catherine Ryan Howard (2021)

Ciara and Oliver meet just as COVID-19 descends and, once lockdown is imposed, decide to move in together. Fifty-six days after they meet, the police arrive at their apartment to find a decomposing body. Who's dead, and why?

☐ **The Silent Patient** by Alex Michaelides (2019)

A therapist becomes dangerously obsessed with uncovering the truth about what prompted his client, an artist who refuses to speak, to murder her husband in a way that triggers mass public speculation.

☐ **First Lie Wins** by Ashley Elston (2024)

A woman with many faces and identities, Evie Porter, covertly moves from job to job for her unknown employer until her latest mark, Ryan Summer gets under her skin and makes her envision a different sort of life.

☐ **The Twilight Wife** by A.J. Banner (2016)

After a diving accident, a woman suffers amnesia about the last two years, but as her memory returns she experiences intense fear as she remembers the truth about her marriage and about the island residents whom she had believed to be her friends.

☐The Good Girl by Mary Kubica (2014)

The daughter of a prominent Chicago judge and his socialite wife, inner-city art teacher Mia Dennett is taken hostage by her one-night stand, Colin Thatcher, who, instead of delivering her to his employers, hides her in a secluded cabin in rural Minnesota to keep her safe from harm.

☐Sometimes I Lie by Alice Feeney (2018)

Depicts the harrowing experiences of a coma patient with shut-in syndrome who while unable to move or speak must listen to those around her to figure out what happened and who is responsible for her injuries.

☐The Dinner by Herman Koch (2012)

Meeting at an Amsterdam restaurant for dinner, two couples move from small talk to the wrenching shared challenge of their teenage sons' act of violence that has triggered a police investigation and revealed the extent to which each family will go to protect those they love.

☐Eleanor Oliphant is Completely Fine by Gail Honeyman (2017)

A socially awkward, routine-oriented loner teams up with a bumbling IT guy from her office to assist an elderly accident victim, forging a friendship that saves all three from lives of isolation and secret unhappiness.

☐Shutter Island by Dennis Lehane (2003)

U.S. Marshal Teddy Daniels and his partner, Chuck Aule, come to Shutter Island's Ashcliffe Hospital in search of an escaped mental patient, but Ashcliffe's sinister patient treatments propel them to the brink of insanity.

☐One Flew Over the Cuckoo's Nest by Ken Kesey (1964)

An American classic – the story of Randle Patrick McMurphy, a criminal who feigns insanity and is admitted to a mental hospital where he challenges the autocratic authority of the head nurse.

☐Gone Girl by Gillian Flynn (2012)

When a woman goes missing on her fifth wedding anniversary, her diary reveals hidden turmoil in her marriage, while her husband, desperate to clear himself of suspicion, realizes that something more disturbing than murder may have occurred.

☐The Girl on the Train by Paula Hawkins (2015)

Obsessively watching a breakfasting couple every day to escape the pain of her losses, Rachel witnesses a shocking event that inextricably entangles her in the lives of strangers.



Hey, You Stole My Idea

☐ **Yellowface** by R.F. Kuang (2023)

After the death of her literary rival in a freak accident, author June Hayward steals her just-finished masterpiece, sending it to her agent as her own work, but as emerging evidence threatens her success, she discovers how far she'll go to keep what she thinks she deserves.

☐ **The Plot** by Jean Hanff Korelitz (2021)

Wildly successful author Jacob Finch Bonner, who had stolen the plot of his book from a late student, fights to hide the truth from his fans and publishers, while trying to figure out who wants to destroy him.

☐ **Who is Maud Dixon?** by Alexandra Andrews (2021)

Working for a mysterious novelist known as Maud Dixon, Florence Darrow accompanies her to Morocco where her new novel is set - and where she, after a terrible accident and no sign of Maud, decides to become Maud, claiming the life she's always wanted.

☐ **The Ladder to the Sky** by John Boyne (2018)

Aspiring writer Maurice Swift, whose desire for fame exceeds his creative talent, uses a chance meeting with celebrated novelist Erich Ackermann to obtain secrets about Ackermann's wartime activities, which becomes material for his first novel.

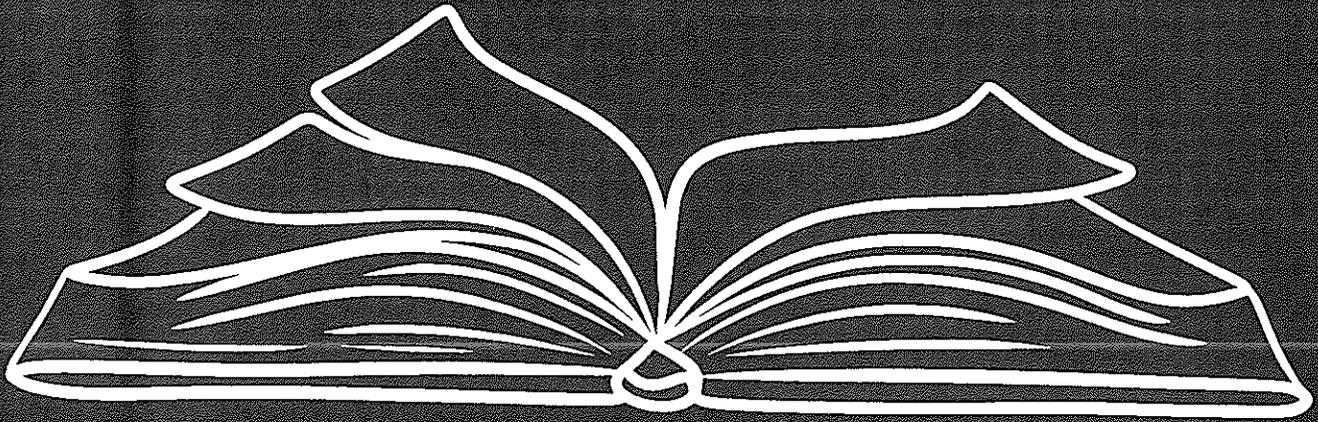
☐ **The Last Resort** by Andrew Lipstein (2022)

An aspiring author, Caleb, writes a novel based on the stories of a college friend. The betrayal is discovered, and Caleb agrees to a Faustian bargain. What transpires is a funny, dark tale about fame and authenticity. How far is he willing to go to achieve both?

☐ **The Mythmakers** by Keziah Weir

A struggling journalist is shocked to discover that a posthumously published story is based on an encounter she had with its author. The revelation sparks a plethora of questions: Who does the story really belong to? And who, ultimately, gets to write about it?

FICTION

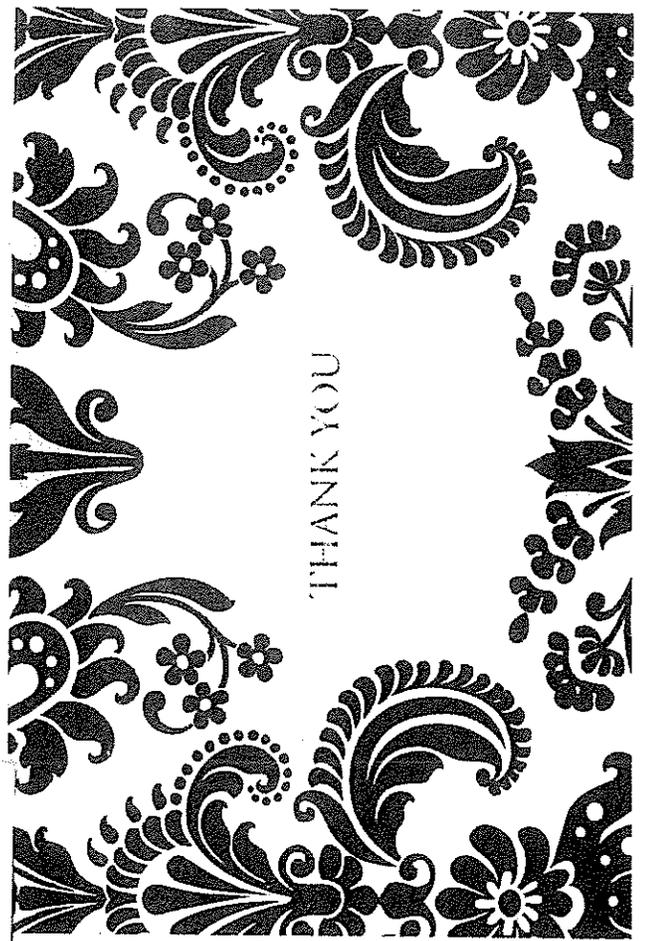


BECAUSE

REAL LIFE

IS

HARD



THANK YOU

Eileen -

I don't know if I can
find the right words to
explain how much I
appreciate the thoughtful
and you had all the
wonderful staff from
NEVER know it out!

You know how much I
love you and am so appreciative
of how many special things
make me feel with your
respect interest in not only
what I read, but in me!

I am blessed to have you
in my life and I want you to
know I treasure our friendship.

Love,
Eileen

Dear Eileen, Eileen & Marguerite,

So sweet of you for sending your
cheery get well card. I am healing
each day & am impatient to get my
life back.

I do appreciate your thought &
wishes!

Love,

Board Report

April 2024 Events



Terrariums

